



**VENTURA COUNTY TRANSPORTATION COMMISSION (VCTC)
TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)**

**THURSDAY, MAY 12, 2011, 1:30 P.M.
Camarillo City Hall
Camarillo**

- | | |
|-----------------|--|
| Item #1 | CALL TO ORDER |
| Item #2 | INTRODUCTIONS AND ANNOUNCEMENTS |
| Item #3 | PUBLIC COMMENTS |
| Item #4 | MEETING SUMMARY MARCH 10, 2011 SPECIAL MEETING- PG 3 |
| Item #5 | MEETING SUMMARY FEBRUARY 10, 2011 MEETING – PG 7 |
| Item #6 | MEETING SUMMARY APRIL 21, 2011 TRANSCOM MEETING – PG 11 |
| Item #7 | 2010/11 PROGRAM OF PROJECTS – PG 15 |
| Item #8 | ADA CERTIFICATION UPDATE- PG 23 |
| Item #9 | TRANSFER PROGRAM UPDATE – PG 25 |
| Item #10 | THIRD QUARTER VISTA RIDERSHIP 2010-11 – PG 27 |
| Item #11 | REPORT ON REGIONAL TRANSIT STUDY (oral report) |
| Item #12 | ADJOURN |

This page intentionally left blank.



Item #4

MEETING SUMMARY

**VENTURA COUNTY TRANSPORTATION COMMISSION (VCTC)
TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)
AND
JOINT MEETING WITH AD HOC PARATRANSIT
(HUMAN SERVICE AND TRANSPORTATION SERVICE COORDINATION)
COMMITTEE**

**THURSDAY, MARCH 10, 2011, 1:30 P.M.
Camarillo City Hall
Camarillo**

Item #1 CALL TO ORDER

Vice-Chair Pulido called the meeting to order at 1:04 pm

Item #2 INTRODUCTIONS AND ANNOUNCEMENTS

The members and guests introduced themselves. Chuck Perkins noted that Simi Valley is looking for a new transit superintendent.

Mike Houser reported on changes in hours and DAR services in Thousand Oaks. He also stated that there were beginning of discussions with the City of Westlake Village to coordinate DAR services.

Jeff Herford reported on the Transit Town hall meeting the proceeding evening at Ventura.

TRANSCOM discussed the TDA projections adopted by the VCTC, and some of the concerns with the distribution of TDA funds and the status of current and/or future unclaimed TDA funds.

Vic Kamhi discussed the current status of increased (or not) demand for transit as fuel prices increase. He reported that VCTC is trying to track the changes in ridership countywide to be able to respond to ongoing media request for information.

Item #3 PUBLIC COMMENTS

None

Item #4 ELECTION OF OFFICERS

Roc stated that he thought TRANSCOM should change the by-laws so that the Vice-Chair becomes the chair after the Chair serves a year.

On a motion by Roc, seconded by Kathy, Shaun was elected Chair of TRANSCOM.

On a motion by Shaun, seconded by Roc, Mike Houser was elected Vice- Chair of TRANSCOM

Item #5 RANKING OF PROJECTS FOR ELDERLY AND DISABLED (SECTION 5310) FUNDS (JOINT COMMITTEE ACTION)

Ed Webster discussed the ranking process and recommendations for the Section 5310 program. Shaun asked if there were any agencies which had been left out of the process. Ed responded that we had tried to ensure all eligible agencies and groups had been notified.

The staff recommendations were approved on a motion by Mike Houser, seconded by Chuck Perkins.

Item #6 FISCAL YEAR 2012 PROGRAM OF PROJECTS (POP)

Peter DeHaan presented the POP. He noted that there is a fairly substantial amount of uncertainty about how much FTA money will be available. Because of that, the draft POP for Fiscal Year 2011-12 has two sets of numbers, a "status quo" program and a "10% cut" program.

Shaun raised the issues of the possible changes due to the FTA NTD reporting proposal and the Census changes in the UZA boundaries. It was noted that the final FTA NTD reporting proposal was expected any day, and was expected to be modified to have no impact to VCTC.

Item #7 STATUS OF FEDERAL TRANSPORTATION IMPROVEMENT PROGRAM (FTIP)

Peter DeHaan reported on the status of the FTIP. Approval was expected daily, and then, subject to the FTA budget, projects can move forward.

Item #8 ADA CERTIFICATION UPDATE

Staff gave a status report on ADA certifications. TRANSCOM had a number of comments and concerns regarding the number of outstanding applications, possible dates to put applications into inactive files and closing them. There was also some discussion about the desirability of functional assessments. TRANSCOM asked for the ADA certification reports to be regularly scheduled on their agenda.

Item #9 SECOND QUARTER VISTA RIDERSHIP 2010-11

Myra briefly reported on the VISTA ridership.

Item #10 ADJOURN

The chair adjourned the meeting at 3:32 pm.

This page intentionally left blank.



Item #5

MEETING SUMMARY

VENTURA COUNTY TRANSPORTATION COMMISSION (VCTC) TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)

THURSDAY, FEBRUARY 10, 2011, 1:30 P.M.

**Camarillo City Hall
Camarillo**

Item #1

CALL TO ORDER

Vice-Chair Kroes called the meeting to order at 1:36 pm

Item #2

INTRODUCTIONS AND ANNOUNCEMENTS

The members and guests introduced themselves.

Shaun reports on the Transit/Paratransit management certificate program he is taking through the College of the Pacific and Caltrans. He noted Caltrans provides scholarships.

Vic Kamhi handed out a report from MIG on the Regional Transit Study for TRANSCOM information. He also reports that the VC APCD is considering a marketing program. He notes that the marketing program last year resulted in a lot of work, tens of thousands of free rides, and no new riders.

Roc Pulido reported that Dan is moving from Simi Valley to become assistant city manager of Camarillo.

Item #3

PUBLIC COMMENTS

None.

Item #4

MEETING SUMMARY JANUARY 13, 2011 MEETING

The meeting summary was approved on a motion by Mike Houser, second by Chuck Perkins.

Item #5

MEETING SUMMARY FEBRUARY 3, 2011 SPECIAL MEETING

The meeting summary was approved on a motion by Mike Houser, second by Chuck Perkins.

Item #6

MEETING SUMMARY DECEMBER 9, 2011 TRANSCOM MEETING

The meeting summary was approved on a motion by Mike Houser, second by Chuck Perkins.

Item #7

MEETING SUMMARY DECEMBER 9, 2011 JOINT MEETING

The meeting summary was approved on a motion by Chuck Perkins, second by Shaun Kroes.

Item #8

REVISIONS TO CMAQ PROGRAM AND APPROVAL OF CMAQ PROGRAM OF PROJECTS (POP)

Peter DeHaan presented the proposed Revisions to CMAQ Program and Approval of the CMAQ Program Of Projects (POP). Simi Valley staff expressed some frustration at receiving “mixed signals” regarding ARRA and Section 5207 funds for their \$307,000 garage project. Mike Houser stated that Thousand Oaks wants to expand the scope of work, since they want to increase service.

Ben Caucasian raised a concern that the documentation of air quality and mobility benefits be provided for all CMAQ projects. He also wanted to make sure that if the Simi van being dropped is a TCM, and if so, is there a substitute project?

TRANSCOM recommended some minor adjustments based on approved projects, and directed staff to modify the program before it is sent to the Commission. Based on those corrections, TRANSCOM approved the CMAQ program and POP on a motion by Kathy Connell, seconded by Helene Buchman.

Item #9

ADA CERTIFICATION UPDATE

Peter DeHaan and Ed Webster reported on the ADA certification program. Ed noted that the physical evaluations are the bottleneck in the process. There also was discussion about the conditional certifications. Nicole Majunie stated that they were sending out letters to the applicants regarding the fact that doctor's letters had been sent – allowing applicants work encourage their doctors to complete the forms.

Margaret Heath wanted to know if the process meets the FTA regulations for assessments. Shaun Kroes wanted to know the process for notifying current card holders that their cards were about to expire. There was also discussion about the assessment and the evaluation process.

No action was taken on the report.

Item #10

ADJOURN

The meeting was adjourned at 3:20 pm.

ADMINISTRATION CONFERENCE ROOM



TRANSCOM

DATE: 2-10-11

NAME	BADGE #		BADGE #
		Shaun Kroes	079
Andrew Mikkelsen		Steve Brown	
Ben Cacatian	028	Steve Rosenberg	
City of Fillmore (Bert Rapp)		Tom Mericle	58
Chuck Perkins	029	Vic Kamhi	
Darren Kettle			
Debra Solomon			
Drew Lurie			
Elizabeth Amador			
Fernando Castro		Darlene Cochran	
Andy Santamaria		Jacqui Cervantez Roberts	
Gina Summey		Dennis Miranda	
Gloria Sotelo			
Grahame Watts			
Helene Buchman	026	Jim McLaughlin	
Jeff Hereford		Pat McLaughlin	
Joanna Capelle		Dan Beal	
John Quinn		Patti Post	
Karen Fajnor		Marlene Conner	
Kathy Connell	014	Jim Moore	
Kerry Forsythe			
Kimberly Gayle		Ed Webster	036
Linda Wright		Leticia Leon	080
Martin Erickson		Nicole Maguine	078
Mary Travis		MARGARET HARRIS	015
Matt Gleason			
Mike Culver			
Mike Houser	062		
Myra Montejano	71		
Peter DeHaan	065		
Roc Pulido			

This page intentionally left blank.



Item #6

MEETING SUMMARY

VENTURA COUNTY TRANSPORTATION COMMISSION (VCTC) TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)

THURSDAY, APRIL 21, 2011, 1:30 P.M.
Camarillo City Hall
Camarillo

Item #1 CALL TO ORDER

Vice-Chair Pulido called the meeting to order at 1:55 pm when a quorum was reached.

Item #2 INTRODUCTIONS AND ANNOUNCEMENTS

Members made self-introductions. Mike Houser distributed copies of the new Thousand Oaks ADA and Senior transportation brochures, and discussed changes in Thousand Oaks, including upcoming planned fare increases. He also noted that in March Thousand Oaks had its busiest month, carrying over 18,000 riders on the fixed route, and 8,000 on the DAR services. He also discussed upcoming possible improvements between Thousand Oaks and Westlake Village DAR services.

Vic Kamhi warned Mike, and also Gold Coast Transit, that they should check into the FTA Title VI requirements before they implement fare increases.

Dave Flesh reported that the transition of service in the Thousand Oaks area has gone smoothly, although ridership is down. There are some indications that ridership is down because people not eligible for the service (Thousand Oaks residents) were using the service. He also noted that beginning in July, the County will go back to having the City of Agoura Hills provide service to Oak Park.

Vic gave a brief oral report on the status of VISTA, including overloading on the VISTA 126 and VISTA Coastal Express, and also talking about the possible relocation of the downtown Ventura stop for the Coastal Express. He also noted that we are seeing a steady demand for transfers both between VISTA services and with other services.

Item #3 PUBLIC COMMENTS

There were no public comments.

Item #4 REVISIONS TO PROPOSITION 1B PROGRAM

TRANSCOM briefly discussed the proposed revisions to the Proposition 1B program, which de-obligated funds not needed at this time by Camarillo, and transferred them to Metrolink for vehicle purchase – helping to “protect” other transit funds in the County used for operations. The recommendation was accepted by acclamation.

Item #5**FY 2011/12 UNMET TRANSIT NEEDS DRAFT FINDINGS**

Vic Kamhi briefly went over the unmet transit needs process and findings. He noted that there was not much public participation although outreach was the same as the prior year, and speculated that the economy may have depressed participation. He asked if the TRANSCOM had any technical comments regarding the staff report and proposed resolution. On a motion by Mike Houser, seconded by Roc Pulido, the TRANSCOM accepted the staff report and proposed resolution as being technically accurate.

Item #6**ADJOURN**

The Chair adjourned the meeting at 2:40 pm.

ADMINISTRATION CONFERENCE ROOM



TRANSCOM

DATE: 4/21/2011

BADGE #

NAME	BADGE #		
		Shaun Kroes	
Andrew Mikkelson		Steve Brown	
Ben Cacatian	<i>Ben Cacatian</i> 058	Steve Rosenberg	
City of Fillmore (Bert Rapp)	<i>Tom Sato</i> 059	Tom Mericle	
Chuck Perkins		Vic Kamhi	<i>VK</i> 075
Darren Kettle		Nichole Majunie	
Debra Solomon		Leticia Leon	
Drew Lurie			
Elizabeth Amador			
Fernando Castro		Darlene Cochran	<i>Darlene Cochran</i>
Andy Santamaria		Jacqui Cervantez Roberts	
Gina Summey		Dennis Miranda	
Gloria Sotelo		Ed Webster	
Grahame Watts			
Helene Buchman			
Jeff Hereford		Jim McLaughlin	
Joanna Capelle		Pat McLaughlin	
John Quinn		Dan Beal	
Karen Fajnor		Patti Post	
Kathy Connell	<i>Kathy Connell</i>	Marlene Conner	
Kerry Forsythe			
Kimberly Gayle		Jim Moore	
Linda Wright			
Martin Erickson			
Mary Travis		Vanessa Rauschenberger	<i>VR</i> 79
Matt Gleason		Susan White	28
Mike Culver			
Mike Houser	<i>Mike Houser</i> 062		
Myra Montejano	<i>Myra Montejano</i> 080		
Peter DeHaan			
Roc Pulido	<i>Roc Pulido</i>		

This page intentionally left blank.



Item #7

May 12, 2011

MEMO TO: TRANSCOM

FROM: PETER DE HAAN, PROGRAMMING DIRECTOR

SUBJECT: APPROVE 2010/11 PROGRAM OF PROJECTS

RECOMMENDATION:

- Approve the Program of Projects (POP) for federal transit operating, planning and capital assistance for FY 2011/12. The POP will be e-mailed to TRANSCOM for review within a few days of the publication of the agenda.

BACKGROUND:

The Federal Transit Administration (FTA) requires that the public be provided an opportunity to review transit projects proposed to be funded with federal dollars. As the designated recipient of federal transit funds, the VCTC is required to hold a public hearing and adopt a POP which lists projects to be funded with federal funds in each urban area of Ventura County. Since 2003, VCTC has prepared the POP using separate programs for the Oxnard/Ventura, Thousand Oaks/Moorpark, and Camarillo urbanized areas, as defined by the U.S. Census Bureau. Later, VCTC also began to prepare the POP for Simi Valley based on a decision by Caltrans to delegate to VCTC the Designated Recipient status for Simi Valley.

In early summer of each year VCTC approves a draft POP which can be used as the basis for a TIP amendment to incorporate the projects into the TIP. The Final POP, to be adopted in September, could incorporate changes based on adopted transit operator budgets, or other updated funding figures.

The attached tables show the calculation of estimated revenues and expenses for the four urbanized areas. All VISTA revenue is reported to the Oxnard/Ventura area, and all Metrolink revenue is reported to the Oxnard/Ventura area with the exception of Metrolink revenue attributable to Moorpark, which is reported to the Thousand Oaks/Moorpark area. Accordingly, the revenue table breaks out the amount of VISTA and Metrolink revenue attributable to each area, and the expenditure table shows the source of the amounts spent on VISTA and Metrolink.

This year, there are two sets of tables, one which assumes continued FTA funding at the same level, and the other assuming a 10% cut. Agencies have the option of programming to the higher level of funding, but VCTC staff recommends that agency budgets assume the lower funding level given the strong possibility of federal funding cuts.

This year, as in the past, the Countywide Planning costs are distributed on a per capita basis. Within a few days of the publication of this agenda, staff will provide a table showing the breakdown of Countywide Planning costs. To facilitate cash flow, the VCTC costs are programmed one year in advance of expenditure, so that the FY 2011/12 funds for Countywide Planning and VISTA will be expended in FY 2012/13.

At the March meeting, VCTC notified the transit operators of the amount of funds available for each operator. The transit operators then submitted to VCTC their recommended projects to program against the estimated available funds. These projects were all incorporated into the proposed Program of Projects and are recommended for approval.

It should be noted that that because there is still no multi-year federal transportation authorization, there are no authorized funding amounts on which to base the revenue estimates. Should the adopted FY 2012 Federal budget be lower than assumed, it will be necessary to make changes in the Program of Projects.

As in past years, VCTC has shifted funds between VISTA and Countywide Planning so that all of the Countywide Planning line items are shown under the Oxnard/Ventura area. Thus, in the POP the contributions for Thousand Oaks/Moorpark, Camarillo, and Simi Valley for Countywide Planning show up instead as contributions to VISTA.

There has also been a fund shift to enable Gold Coast to use more of its share for ADA operations than would normally be allowed under the rule that only 10% of an area's apportionment is eligible for ADA operations. In addition to using all of the Oxnard/Ventura funds eligible for ADA operations, Gold Coast is also using the remaining Thousand Oaks/Moorpark funds eligible for ADA. To offset this use of Thousand Oaks/Moorpark ADA funds by Gold Coast, the Thousand Oaks/Moorpark contribution to VISTA was reduced by an equal amount, and the Oxnard/Ventura area VISTA contribution increased by an equal amount.

Subsequent to the TRANSCOM meeting, staff will publish the POP for public notice, and will present the POP to the VCTC for Public Hearing and approval at the June 3rd meeting.

2011/12 ESTIMATED POP REVENUES- STATUS QUO

-	MetroLink 5309 Funds ¹	MetroLink 5307 Funds ¹	VISTA 5307 Funds ²	Bus	Population	TOTAL
Oxnard/Ventura UZA	\$ 1,579,746	\$ 1,924,385	\$ 1,155,769	\$ 1,262,134	\$ 3,156,030	\$ 9,078,064
Gold Coast	\$ -	\$ -	\$ -	\$ 1,262,134	\$ 3,156,030	\$ 4,418,164
SCRRA/VISTA	\$ 478,057	\$ 582,351	\$ 894,694	\$ -	\$ -	\$ 1,955,102
Simi Valley	\$ 612,513	\$ 746,139	\$ 59,569	\$ -	\$ -	\$ 1,418,221
Camarillo	\$ 489,176	\$ 595,895	\$ 69,021	\$ -	\$ -	\$ 1,154,092
Thousand Oaks/Moorpark	\$ -	\$ -	\$ 132,485	\$ -	\$ -	\$ 132,485
Thousand Oaks/Moorpark UZA	\$ 876,659	\$ 881,386	\$ -	\$ 339,016	\$ 1,802,020	\$ 3,899,081
Thousand Oaks Transit	\$ -	\$ -	\$ -	\$ 339,016	\$ -	\$ 339,016
Thousand Oaks/Moorpark	\$ 876,659	\$ 881,386	\$ -	\$ -	\$ 1,075,376	\$ 2,833,421
County Unincorporated ³	\$ -	\$ -	\$ -	\$ -	\$ 726,644	\$ 726,644
Simi Valley UZA	\$ -	\$ -	\$ -	\$ -	\$ 2,285,754	\$ 2,285,754
Camarillo UZA⁴	\$ -	\$ -	\$ -	\$ -	\$ 2,050,771	\$ 2,050,771
Rural Area	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL FTA Funds	<u>\$ 2,456,405</u>	<u>\$ 2,805,771</u>	<u>\$ 1,155,769</u>	<u>\$ 1,601,150</u>	<u>\$ 9,294,575</u>	<u>\$ 17,313,670</u>

2011/12 POP EXPENSES

	Metrolink 5309 Funds ⁵	Metrolink 5307 Funds ⁵	VISTA 5307 Funds	Countywide Planning ⁶	ADA	Local Bus/Capital	TOTAL
Oxnard/Ventura UZA⁷	\$ 1,579,746	\$ 1,924,385	\$ 1,155,769	\$ 978,061	\$ 952,074	\$ 2,488,029	\$ 9,078,064
Gold Coast	\$ -	\$ -	\$ -	\$ 978,061	\$ 952,074	\$ 2,488,029	\$ 4,418,164
SCRRA/VISTA	\$ 478,057	\$ 582,351	\$ 894,694	\$ -	\$ -	\$ -	\$ 1,955,102
Simi Valley	\$ 612,513	\$ 746,139	\$ 59,569	\$ -	\$ -	\$ -	\$ 1,418,221
Camarillo	\$ 489,176	\$ 595,895	\$ 69,021	\$ -	\$ -	\$ -	\$ 1,154,092
Thousand Oaks/Moorpark	\$ -	\$ -	\$ 132,485	\$ -	\$ -	\$ -	\$ 132,485
Thousand Oaks/Moorpark UZA	\$ 876,659	\$ 881,386	\$ 726,644	\$ 339,407	\$ 100,000	\$ 974,985	\$ 3,899,081
Thousand Oaks Transit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 339,016	\$ 339,016
Thousand Oaks/Moorpark	\$ 876,659	\$ 881,386	\$ -	\$ 339,407	\$ 100,000	\$ 635,969	\$ 2,833,421
County Unincorporated ⁷	\$ -	\$ -	\$ 726,644	\$ -	\$ -		\$ 726,644
Simi Valley UZA	\$ -	\$ -	\$ -	\$ 256,692	\$ 228,575	\$ 1,800,487	\$ 2,285,754
Camarillo UZA	\$ -	\$ -	\$ -	\$ 134,840	\$ 50,000	\$ 1,865,931	\$ 2,050,771
Rural Area	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL FTA Costs	<u>\$ 2,456,405</u>	<u>\$ 2,805,771</u>	<u>\$ 1,882,413</u>	<u>\$ 1,709,000</u>	<u>\$ 1,330,649</u>	<u>\$ 7,129,432</u>	<u>\$17,313,670</u>
Available Revenue							\$17,313,670
Surplus (Shortfall)							<u>\$ -</u>

¹Metrolink FTA revenue for Simi Valley and Camarillo Areas is reported to Oxnard/Ventura Area.

²VISTA FTA Revenue for TO/Moorpark, Camarillo, and Simi Valley Areas is reported to Oxnard/Ventura Area.

³County Unincorporated includes population revenue for portion of TO/Moorpark area outside of the two cities. These funds are used for VISTA.

⁴Includes \$1,012,705 prior year carryover for Camarillo UZA.

⁵Section 5307 and 5309 monies are combined to fund Metrolink services.

⁶Countywide Planning cost is distributed based on population.

⁷County Unincorporated includes population revenue for portion of TO/Moorpark area outside of the two cities. These funds are used for VISTA.

2011/12 ESTIMATED POP REVENUES- 10% CUT

-	Metrolink 5309 Funds ¹	Metrolink 5307 Funds ¹	VISTA 5307 Funds ²	Bus	Population	TOTAL
Oxnard/Ventura UZA	\$ 1,500,383	\$ 1,829,207	\$ 1,040,192	\$ 1,135,921	\$ 2,840,427	\$ 8,346,129
Gold Coast	\$ -	\$ -	\$ -	\$ 1,135,921	\$ 2,840,427	\$ 3,976,348
SCRRA/VISTA	\$ 454,040	\$ 553,548	\$ 805,225	\$ -	\$ -	\$ 1,812,813
Simi Valley	\$ 581,742	\$ 709,236	\$ 53,612	\$ -	\$ -	\$ 1,344,589
Camarillo	\$ 464,601	\$ 566,423	\$ 62,119	\$ -	\$ -	\$ 1,093,142
Thousand Oaks/Moorpark	\$ -	\$ -	\$ 119,237	\$ -	\$ -	\$ 119,237
Thousand Oaks/Moorpark UZA	\$ 832,617	\$ 837,793	\$ -	\$ 305,114	\$ 1,621,818	\$ 3,597,343
Thousand Oaks Transit	\$ -	\$ -	\$ -	\$ 305,114	\$ -	\$ 305,114
Thousand Oaks/Moorpark	\$ 832,617	\$ 837,793	\$ -	\$ -	\$ 967,838	\$ 2,638,249
County Unincorporated ³	\$ -	\$ -	\$ -	\$ -	\$ 653,980	\$ 653,980
Simi Valley UZA	\$ -	\$ -	\$ -	\$ -	\$ 2,057,179	\$ 2,057,179
Camarillo UZA⁴	\$ -	\$ -	\$ -	\$ -	\$ 1,946,964	\$ 1,946,964
Rural Area	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL FTA Funds	<u>\$ 2,333,000</u>	<u>\$ 2,667,000</u>	<u>\$ 1,040,192</u>	<u>\$ 1,441,035</u>	<u>\$ 8,466,388</u>	<u>\$ 15,947,615</u>

2011/11 POP EXPENSES

	Metrolink 5309 Funds ⁵	Metrolink 5307 Funds ⁵	VISTA 5307 Funds	Countywide Planning ⁶	ADA	Local Bus/Capital	TOTAL
Oxnard/Ventura UZA⁷	\$ 1,500,383	\$ 1,829,207	\$ 1,040,192	\$ 978,061	\$ 861,047	\$ 2,137,240	\$ 8,346,129
Gold Coast	\$ -	\$ -	\$ -	\$ 978,061	\$ 861,047	\$ 2,137,240	\$ 3,976,348
SCRRA/VISTA	\$ 454,040	\$ 553,548	\$ 805,225	\$ -	\$ -	\$ -	\$ 1,812,813
Simi Valley	\$ 581,742	\$ 709,236	\$ 53,612	\$ -	\$ -	\$ -	\$ 1,344,589
Camarillo	\$ 464,601	\$ 566,423	\$ 62,119	\$ -	\$ -	\$ -	\$ 1,093,142
Thousand Oaks/Moorpark	\$ -	\$ -	\$ 119,237	\$ -	\$ -	\$ -	\$ 119,237
Thousand Oaks/Moorpark UZA	\$ 832,617	\$ 837,793	\$ 653,980	\$ 339,407	\$ 100,000	\$ 833,545	\$ 3,597,343
Thousand Oaks Transit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 305,114	\$ 305,114
Thousand Oaks/Moorpark	\$ 832,617	\$ 837,793	\$ -	\$ 339,407	\$ 100,000	\$ 528,431	\$ 2,638,249
County Unincorporated ⁷	\$ -	\$ -	\$ 653,980	\$ -	\$ -		\$ 653,980
Simi Valley UZA	\$ -	\$ -	\$ -	\$ 256,692	\$ 205,718	\$ 1,594,769	\$ 2,057,179
Camarillo UZA	\$ -	\$ -	\$ -	\$ 134,840	\$ 50,000	\$ 1,762,124	\$ 1,946,964
Rural Area	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL FTA Costs	<u>\$ 2,333,000</u>	<u>\$ 2,667,000</u>	<u>\$ 1,694,172</u>	<u>\$ 1,709,000</u>	<u>\$ 1,216,765</u>	<u>\$ 6,327,678</u>	<u>\$15,947,615</u>
Available Revenue							\$15,947,615
Surplus (Shortfall)							<u>\$ -</u>

¹Metrolink FTA revenue for Simi Valley and Camarillo Areas is reported to Oxnard/Ventura Area.

²VISTA FTA Revenue for TO/Moorpark, Camarillo, and Simi Valley Areas is reported to Oxnard/Ventura Area.

³County Unincorporated includes population revenue for portion of TO/Moorpark area outside of the two cities. These funds are used for VISTA.

⁴Includes \$1,012,705 prior year carryover for Camarillo UZA.

⁵Section 5307 and 5309 monies are combined to fund Metrolink services.

⁶Countywide Planning cost is distributed based on population.

⁷County Unincorporated includes population revenue for portion of TO/Moorpark area outside of the two cities. These funds are used for VISTA.



Item # 8

May 12, 2011

MEMO TO: TRANSCOM

FROM: ED WEBSTER, TRANSIT DEPENDENT PROGRAMS MANAGER

SUBJECT: ADA CERTIFICATION UPDATE

RECOMMENDATION:

- Receive report

BACKGROUND:

Mike Culver, MMP Director of Operations for the ADA Certification Program will present a report on ADA Certifications, including the most recent statistics.

Monthly ADA Certification Services Report

October 2010

Category	Item Measured	2010				Summary
		Oct	Sep	Aug	July	
Call Center	ADA calls received this month	378	465	436	592	Please note that October's phone report is not reflective of actual call volume due to obstacles during telephonic server upgrade. One week worth of data was not recorded.
	Initial contacts, not leading to application	2	7	2	4	
Recertifications	Applications received	35	20	26	43	Recertifications accounted for nearly 27% of total applications received during October, compared to 27% in September and 28% in August.
	Applications in process	26	19	26	32	
Recertifications	Number of renewals deemed complete	25*	18	12	37	Recertifications, no changes required.
New Applicants	Total applications received	95	81	68	70	New applicants accounted for 73% of total applications received during October compared to 73% in September and 72% in August.
	Applications in process	95	81	67	68	
Interviews	Complete, without functional evaluation	17	20	29	18	13 new applicants; 4 renewals
	Complete, with functional evaluation	14	17	10	15	
Delays in Processing (Cumulative)	Due to incomplete application by client	195	181	177	147	614 total (195 + 419) Delays in Processing ; this is a cumulative figure tracking all pending applications retroactive to implementation date 11/30/2009. One-hundred-four (104) pending applications during October 2010.
	Pending physician's evaluation (PE)	419	393	346	328	
	Applications that failed to meet "21 day rule"	0	0	0	0	

October 2010 Assessments

In-person	Appointment date	OCT	4th	5th	6th	7th	12th	13th	14th	18th	19th	19th	20th
Assessments	Appointment location	Total	TO	Simi	Cam	VCTC	TO	Cam	VCTC	TO	Simi	Cam	Cam
	With functional evaluation	13	1	1	2	4	1	0	1	1	1	0	1
	Without functional evaluation	23	0	1	0	3	0	1	3	4	1	2	2
	No-shows / Cancellations	7	1	0	0	1	0	0	2	1	0	0	1
	Total number of interviews	43	2	2	2	8	1	1	6	6	2	2	4

NOTES:

Total number of applications received in October: 130. Number of determinations (new/recerts) processed in October: 56 (includes invoice adjustment).

43 Interviews were scheduled, 7 No Shows/Cancellations recorded during October. This represents a 16% No Show/Cancellation rate.

There was a remarkable improvement in the No Show/Cancellation rate for October, when compared to September's rate of 38%.

To mitigate the issue of the increased number of delays in processing that are pending physician evaluations, MMP has implemented a process whereby a designated Service Rep will follow up on applications that are six months outstanding in order to close out the file, or offer assistance to applicant.

The same process has already been implemented for the delays in processing applications that are pending client information.



Item # 9

May 12, 2011

MEMO TO: TRANSCOM

FROM: MYRA MONTEJANO, TRANSIT SPECIALIST

SUBJECT: TRANSFER PROGRAM UPDATE

RECOMMENDATION:

- Receive and file.

BACKGROUND:

In October the Commission directed VCTC to initiate a demonstration transfer program throughout the County in order to help bus riders navigate through the different transit systems and at the same time encourage more people to use transit. In January, VISTA with the cooperation of Gold Coast Transit, Simi Valley Transit, Moorpark City Transit, Thousand Oaks Transit, Camarillo Area Transit, and Oxnard Harbors and Beaches Dial-A-Ride started a public transit transfer program countywide. The county wide transfer program allows riders to utilized transit more effectively. Riders are now able to transfer between systems on a one way trip with only having to pay one fare. This demonstration expands the transfer system between VCTC and the Santa Barbara Metropolitan Transit District, which has been in existence since 2004.

The Transfer Program has received great feedback and old and new riders are now comfortable using them more. There has been an increase in transfer use every month as well as an overall increase in ridership for VISTA Service. March has had the highest transfer use to date, we received about 3,012 VISTA to VISTA transfers (rider transferring from one VISTA route to another), 5,024 from other transit agencies to VISTA (riders transferring from other systems: Gold Coast Transit, Simi Valley Transit, Moorpark City Transit, Thousand Oaks Transit, Camarillo Area Transit, and Oxnard Harbors and Beaches Dial-A-Ride to VISTA) and 2,734 VISTA to other transit agencies.

The Transfer Program has contributed to a positive change in VISTA ridership, which has increased 4.5% from the previous quarter and 1.4% from the same quarter last year; it has made it easier for bus riders to transfer from one system to another and has caught the interest of new riders. The Transfer Program is also encouraging riders that would have never used multiple transit operators to get informed and use multiple services for their trip.

The program is off to a great start due to the support of all the Transit Operators. The hope is that this program is the first step to a better coordinated and user friendly transit service throughout Ventura County.

Transfer Use	January	February	March
VISTA to VISTA	1,194	2,244	3,004
Operator to VISTA	740	3,888	5,024
VISTA to Operator	646	1,772	2,734



Item # 10

May 12, 2011

MEMO TO: TRANSCOM
FROM: MYRA MONTEJANO, TRANSIT SPECIALIST
SUBJECT: THIRD QUARTER VISTA RIDERSHIP 2010-11

RECOMMENDATION:

- Receive and file.

BACKGROUND:

The Ventura Intercity Service Transit Authority (VISTA) was created by the VCTC in 1994 to provide connectivity between the cities in the county. VCTC was also given responsibility to operate Dial-A Ride transit services in Fillmore and Santa Paula. VISTA is the second largest transit operator in the county, with a current ridership of 779,181 on the fixed route services, and 216,900 on DAR services in 2009-10. VISTA was initiated with four fixed routes in 1994 and is now operating six routes throughout Ventura County and connectivity into Los Angeles and Santa Barbara Counties. The ridership for VISTA has been increasing about 16% year after year since its creation.

During the third quarter of 2010-11, total VISTA ridership increased about 4.5% from the previous quarter and 1.4% from the same quarter last year; total VISTA ridership for the quarter was 257,289 passengers which was the second highest ridership to date. VISTA Fixed Route has increased overall 5.3% from the previous quarter and 3.5% from the same period last year. Heritage Valley Dial-a-Ride (DAR) levels overall decreased about 6.2% from the same period last year but increased 1.7% from the most recent quarter.

One route, Highway 126 Route achieved its highest ridership to date; Conejo Connection achieved its second highest to date. Coastal Express has increased ridership 2.8% from the same period last year and 10.2% from last quarter. Ridership on this route is slowly increasing after the fare increase that caused the decreases in ridership last quarter.

Overall, ridership has increased on fixed route but Dial-A-Ride ridership has been decreasing. We mainly attribute this decrease to DAR service cuts and fare increase. We attribute the increase in ridership on fixed route to creation of a countywide transfer program, begun in January, and the steady increase in gas prices

Overall VISTA Ridership by Route.

Route	3 rd Quarter Ridership 2010-11	3 rd Quarter Ridership 2009-10
Hwy 126	55,626	51,435
Conejo	11,422	8,466
Coastal Express	71,365	69,408
HWY 101	28,723	26,520
East County	19,632	20,194
Dial-A-Ride	51,904	55,313
CSUCI	18,618	22,437





