



**VENTURA COUNTY TRANSPORTATION COMMISSION (VCTC)
TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)
AND
JOINT MEETING WITH AD HOC PARATRANSIT
(HUMAN SERVICE AND TRANSPORTATION SERVICE COORDINATION)
COMMITTEE**

**THURSDAY, March 10, 2011, 1:30 P.M.
Camarillo City Hall
Camarillo**

- Item #1 CALL TO ORDER**
- Item #2 INTRODUCTIONS AND ANNOUNCEMENTS**
- Item #3 PUBLIC COMMENTS**
- Item #4 ELECTION OF OFFICERS**
- Item #5 RANKING OF PROJECTS FOR ELDERLY AND DISABLED (SECTION 5310)
FUNDS (JOINT COMMITTEE ACTION) – PG.3**
- Item #6 FISCAL YEAR 2012 PROGRAM OF PROJECTS (POP) – PG.5**
- Item #7 STATUS OF FEDERAL TRANSPORTATION IMPROVEMENT PROGRAM
(FTIP) – PG.7**
- Item #8 ADA CERTIFICATION UPDATE – PG.9**
- Item #9 SECOND QUARTER VISTA RIDERSHIP 2010-11 – PG.11**
- Item #10 ADJOURN**

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Item #5

March 10, 2011

**MEMO TO: TRANSKOM
 VCTC HUMAN SERVICE AND TRANSPORTATION SERVICE
 COORDINATION AD HOC COMMITTEE**

FROM: ED WEBSTER, MANAGER, TRANSIT DEPENDENT PROGRAMS

**SUBJECT: RANKING OF PROJECTS FOR ELDERLY AND DISABLED (SECTION 5310) FUNDS
 (JOINT COMMITTEE ACTION)**

RECOMMENDATION:

- Approve FY 2010/11 project scoring for FTA Section 5310, Elderly and Disabled Projects.

BACKGROUND:

The Federal Transit Administration (FTA) has capital funds available annually through Section 5310 for “financial assistance for transportation services planned, designed and carried out to meet the special transportation needs of elderly individuals and individuals with disabilities.” Unlike other federal grant programs, which are allocated separately to the urban areas, Section 5310 grants are available on a statewide competitive basis.

Federal law requires that all projects using 5310 funds must be consistent with the approved human services coordination plan, which in Ventura County is the Human Service Transportation and Transit Service Coordination Study (April 13, 2007). This plan identifies Ventura County coordinated transportation priorities and project selection criteria. The plan is available online at: <http://www.goventura.org/sites/default/files/VCTC%20Human%20Services%20Transportation%20Study-Plan%20final%20Apr%2013%202007.pdf>

Revenue Estimates and Timeline

Statewide \$25 million is available for Section 5310 grants. Caltrans has prepared a timeline which calls for the following:

- Grant applications to be submitted to VCTC by 5:00 pm March 4, 2011.
- VCTC forwards a regional prioritized list with scores and copies of applications with approved Certification and Assurances to Caltrans by 5:00 pm May 6, 2011.
- Regional scores are merged into a statewide-prioritized list of projects. State Review Committee reviews and verifies scores submitted by June 6, 2011.
- Caltrans submits draft list to the California Transportation Commission (CTC). CTC circulates and conducts a public hearing to approve grants by August 10, 2011

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Because of the very tight schedule (applications due to Caltrans on the same day as VCTC's May hearing), it is necessary for a very quick turnaround. After receiving applications by March 4, VCTC staff will evaluate and score the projects and provide draft scores to TRANSCOM/Human Service and Transportation Service Ad Hoc Committee for the March 10 meeting. Following review by TRANSCOM/Human Service Ad Hoc Committee, staff will present a recommendation to VCTC at the April 1, 2011 meeting.

Project Selection

At the April 1, 2011 meeting, VCTC will establish a recommended priority list, which staff will submit to Caltrans, together with the applications. Caltrans will review the information and make recommendations to the CTC, which will make final determinations.

Project scoring criteria can be found at:

<http://www.goventura.org/sites/default/files/5310%20Scoring%20Criteria%20010511.pdf>



Item #6

March 10, 2011

MEMO TO: TRANSIT OPERATORS SUBCOMMITTEE
FROM: PETER DE HAAN, PROGRAMMING DIRECTOR
SUBJECT: FISCAL YEAR 2012 PROGRAM OF PROJECTS (POP)

RECOMMENDATION:

- Discuss revenue assumptions for the 2012 POP.

DISCUSSION:

As the designated recipient of federal transit funds, the VCTC is required to hold a public hearing and adopt a POP which lists projects to be funded with federal funds in each urban area of Ventura County. VCTC prepares the POP using separate programs for the Oxnard/Ventura, Thousand Oaks/Moorpark, Simi Valley, and Camarillo urbanized areas, as defined by the U.S. Census Bureau. Under its process for developing the POP, VCTC determines the amount of funds to be taken off-the-top from each area for Countywide Planning costs. VCTC then provides each transit operator with their estimated share based on how much that area generates into the FTA funding formula, including local population funds, and each operator submits projects for the POP based on their share.

Within the next few weeks VCTC staff will provide to transit operators their recommended shares. However, there is tremendous uncertainty at this time regarding Federal amounts, since there is still no adopted FY 2010/11 Federal budget, and also no multi-year Federal transportation authorization. The good news with regard to Federal funding is that the Federal budget bill recently passed by the House of Representatives, which includes \$61 billion in cuts, does not appear to cut transit formula funds. An additional item of good news is that the Obama Administration's proposed FY 2011/12 budget proposes a one-time only \$50 billion infusion of funds for infrastructure, part of which would be used to substantially increase transit formula funds. (Unfortunately, the chances of passage for \$50 billion appear slim.)

The bad news, however, is that Federal transportation expenditures are now significantly higher revenues, and the new House Transportation and Infrastructure Chair John Mica has indicated his intent to reduce transportation spending to the level of income, with no consideration for a fuel tax increase. Due to previous General Fund transfers, there is enough money in the transit fund to continue the existing spending level through FY 2011/12, but without additional revenue in FY 2012/13 transit funding would need to be reduced by 22%. There is also the potential for a cut to transit in the FY 2011/12 budget given the promise of House leadership to identify additional cuts in FY 2011/12 beyond what has been approved for FY 2010/11.

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VCTC staff believes that for FY 2011/12 it would be prudent for each transit operator to assume a 10% reduction in federal funding, given that a reduction is possible in 2011/12, and, even if it does not occur, a larger reduction is quite likely during the following year. Should there not be a reduction in FY 2011/12, the unused Federal funding apportionments can be carried over to FY 2012/13 and thus help mitigate against the funding cuts in that year. However, VCTC staff is considering providing transit operators with two sets of POP estimates, one assuming no change in funding, the other assuming a 10% cut, to provide the option of programming to the higher number in FY 2011/12 should transit operators wish do to so. But VCTC staff recommends that the transit operator budgets assume the lower Federal funding amount, since the Federal budget is generally not approved until the fiscal year is well underway, and by assuming the lower number in their FY 2011/12 budgets, there will be less chance of transit operators having to make mid-year budget cuts should the Federal funds be reduced.



Item #7

March 10, 2011

**MEMO TO: TRANSIT OPERATORS SUBCOMMITTEE
TRANSPORTATION TECHNICAL ADVISORY COMMITTEE**

FROM: PETER DE HAAN, PROGRAMMING DIRECTOR

**SUBJECT: STATUS OF FEDERAL TRANSPORTATION IMPROVEMENT
PROGRAM (FTIP)**

RECOMMENDATION:

- Receive and file.

DISCUSSION:

Federal law provides that all federally-funded transportation projects, as well as any regionally-significant locally-funded projects, must be included in a Federal Transportation Improvement Program (FTIP) adopted by the Metropolitan Planning Organization and approved by the State and Federal Departments of Transportation. Since the Metropolitan Planning Organization for this region is the Southern California Association of Governments (SCAG), the FTIP is adopted by that agency, but under State law the VCTC is responsible for preparing the project listing for Ventura County and submitting that list to SCAG for inclusion in the FTIP.

The 2011 FTIP was approved by the Federal government on December 14, 2010, and is the document currently in effect. Since the FTIP was adopted by SCAG prior to VCTC approving additional federal funds in the Mini Call for Project, the additional funds, other than for street and road rehabilitation, must be amended into the FTIP before project sponsors can receive the funds. To balance the work load of SCAG and VCTC staff, VCTC submitted an initial TIP Amendment to SCAG which only contained Mini Call for Projects funds which would be ready to obligate within the next few months, based on the scheduled contained in the Mini Call for Projects applications. This amendment has received SCAG and Caltrans approval, and Federal approval is expected within a few days. The amendment for the remaining Mini Call for Projects funds is now being prepared by VCTC and will be submitted to SCAG shortly. The currently-adopted FTIP for Ventura County, updated to include approved amendments, can be accessed at <http://www.goventura.org/?q=transportation-improvement-program-tip>.

Since local streets and roads rehabilitation projects are listed in the FTIP as a single project, the local streets and roads rehabilitation funded through the Mini-Call does not need to wait for TIP amendment approval to obligate funds. In fact, staff is aware of one County of Ventura rehabilitation project which has already obligated its funds from the Mini-Call.

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It is important to note that no federally-funded project phase can be advertised until it has received the federal authorization to proceed, also known as the obligation of funds or E-76. The only exception to this rule is that in some cases transit projects where the federal funds were transferred to the Federal Transit Administration may proceed prior to inclusion in an FTA grant, under the FTA Pre-Award Authority policy. Agencies with FTA transfer projects should confirm with VCTC or FTA that their projects are eligible for Pre-Award authority before proceeding with such projects.



Item #8

March 10, 2011

MEMO TO: TRANSCOM

FROM: ED WEBSTER, TRANSIT DEPENDENT PROGRAMS MANAGER

SUBJECT: ADA CERTIFICATION DISCUSSION

RECOMMENDATION:

- Make Recommendations about ADA Certification Related Issues

BACKGROUND:

At the meeting we will distribute the latest summary of ADA Certifications performed by Mobility Management Partners.

We expect that the discussion will cover the following issues:

- Most recent ADA Certification statistics.
- Update concerning efforts to reduce the lag time in application processing, increasing follow-up with physicians to reduce delays.
- Continued discussion of the need for a centralized interview site and related issues.
- Update on procurement and establishing locations for wheelchair scales.
- Identify forum for future discussions of Certification issues.

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Item #9

March 10, 2011

MEMO TO: TRANSCOM

FROM: MYRA MONTEJANO, TRANSIT SPECIALIST

SUBJECT: SECOND QUARTER VISTA RIDERSHIP 2010-11

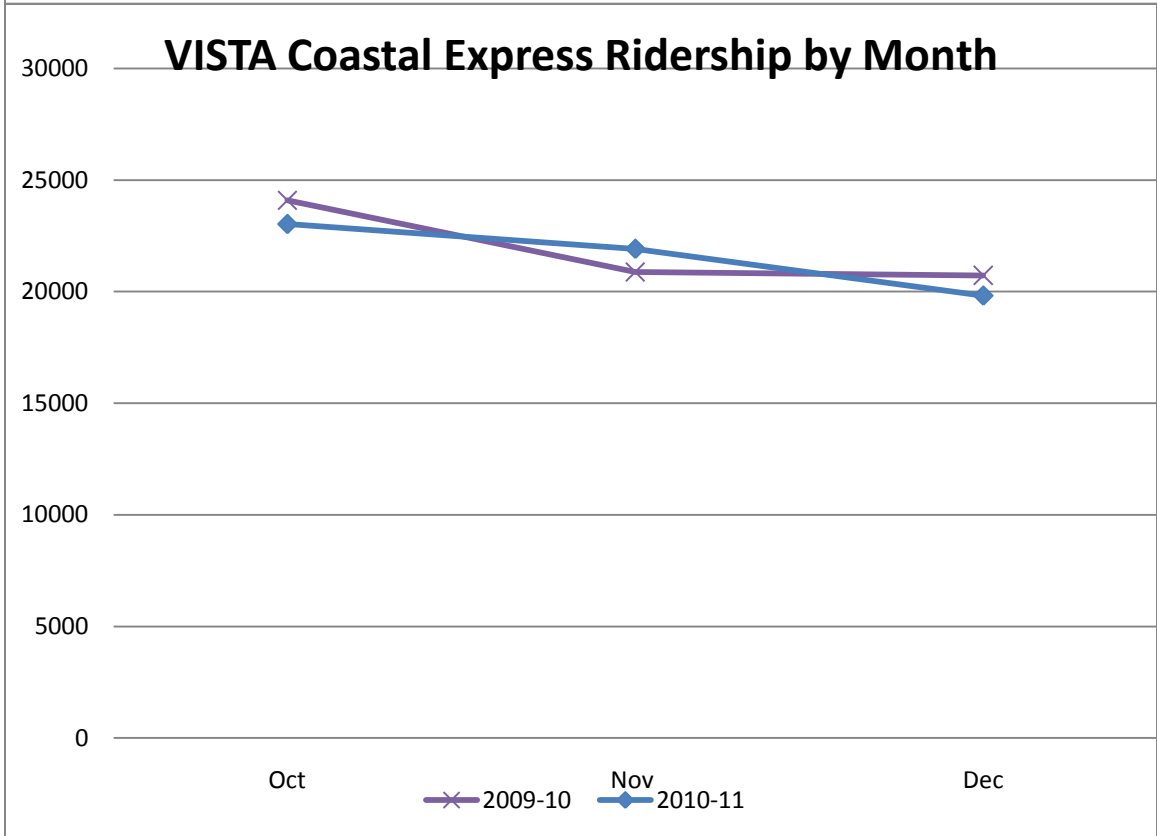
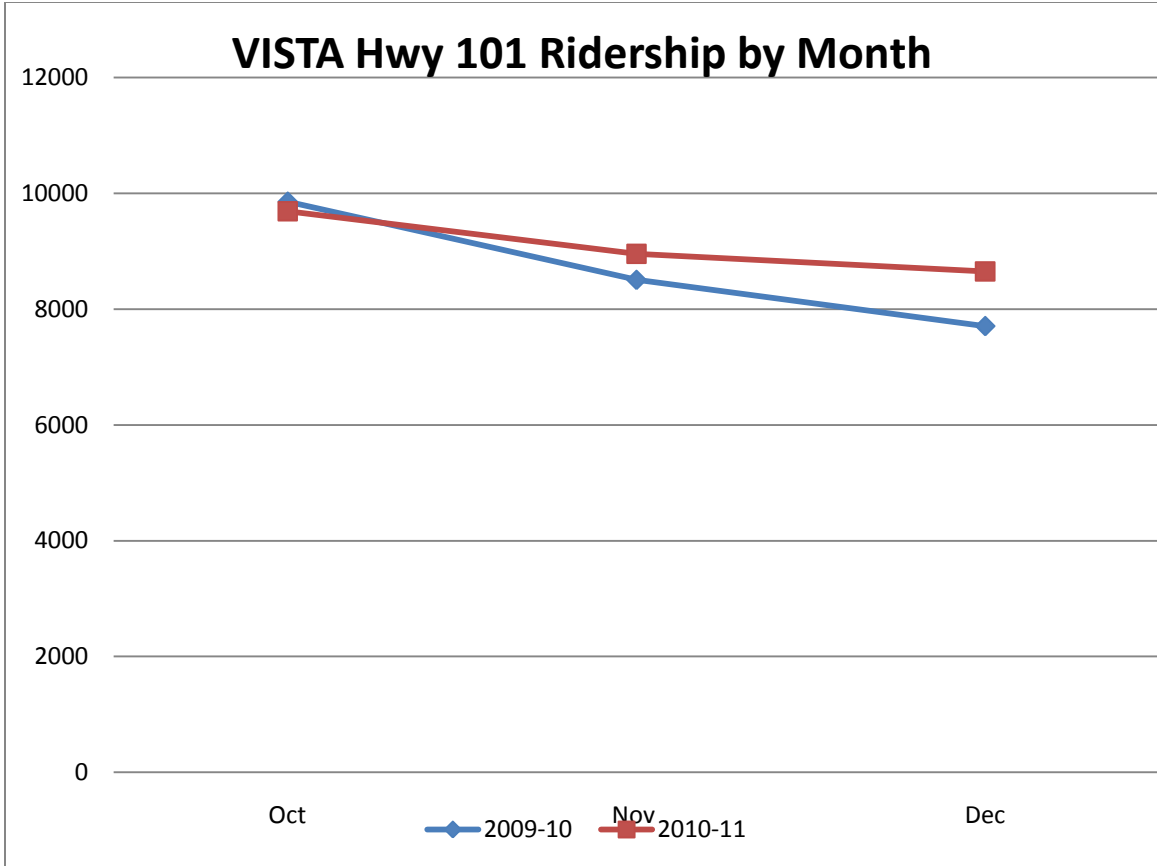
RECOMMENDATION:

- Receive and file.

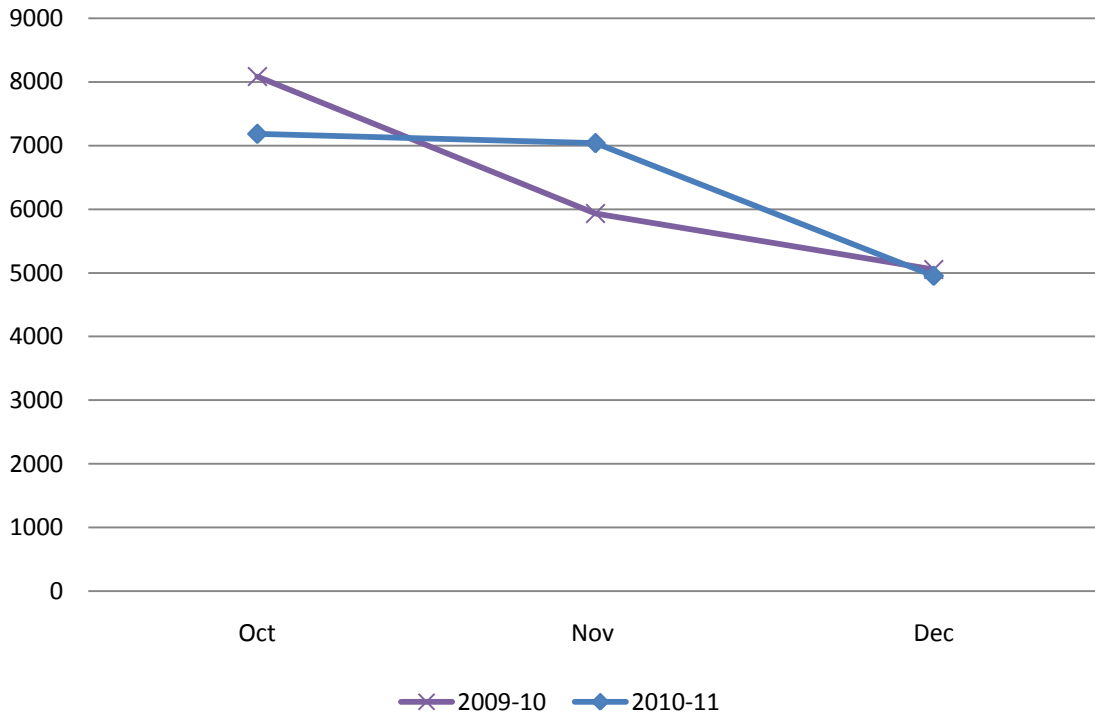
BACKGROUND:

Second quarter ridership for VISTA fixed route overall has declined .5% from the same time last year the decrease was expected following the fare increase. Conejo Connection, and HWY 126 have increased significantly compared to the same quarter last year. Coastal Express ridership had declined 1.4% from the same quarter last year; we attribute this to the fare increase implemented in October 2010. Hwy 101 and East County have both increased slightly from second quarter last year. VISTA Heritage Valley Dial-A-Ride ridership decreased about 2.7% from the second quarter of 2009-10, we attribute this to the service reductions. Overall ridership is steadily increasing throughout the VISTA service and we foresee it increasing this year in part to the new transfer program.

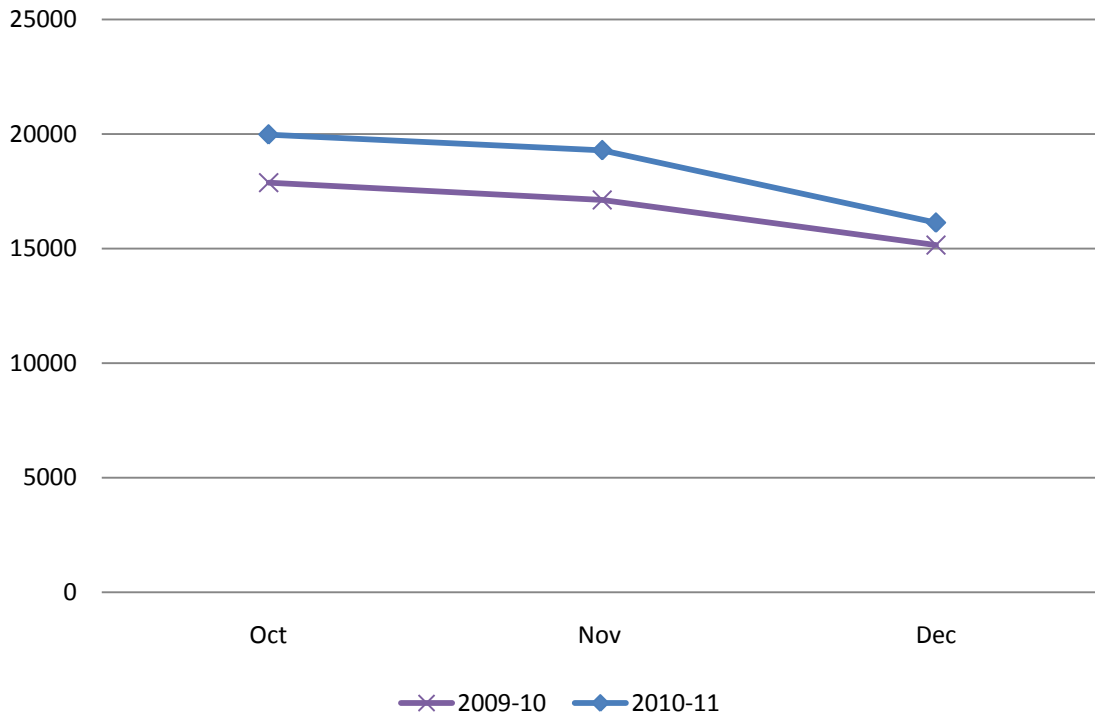
Route	2nd Quarter Ridership 2010-11	2nd Quarter Ridership 2009-10
Hwy 126	55,400	50,517
Conejo	11,059	9,792
Coastal Express	64,755	65,689
HWY 101	27,292	26,065
East County	19,179	19,071
Dial-A-Ride	51,026	52,432



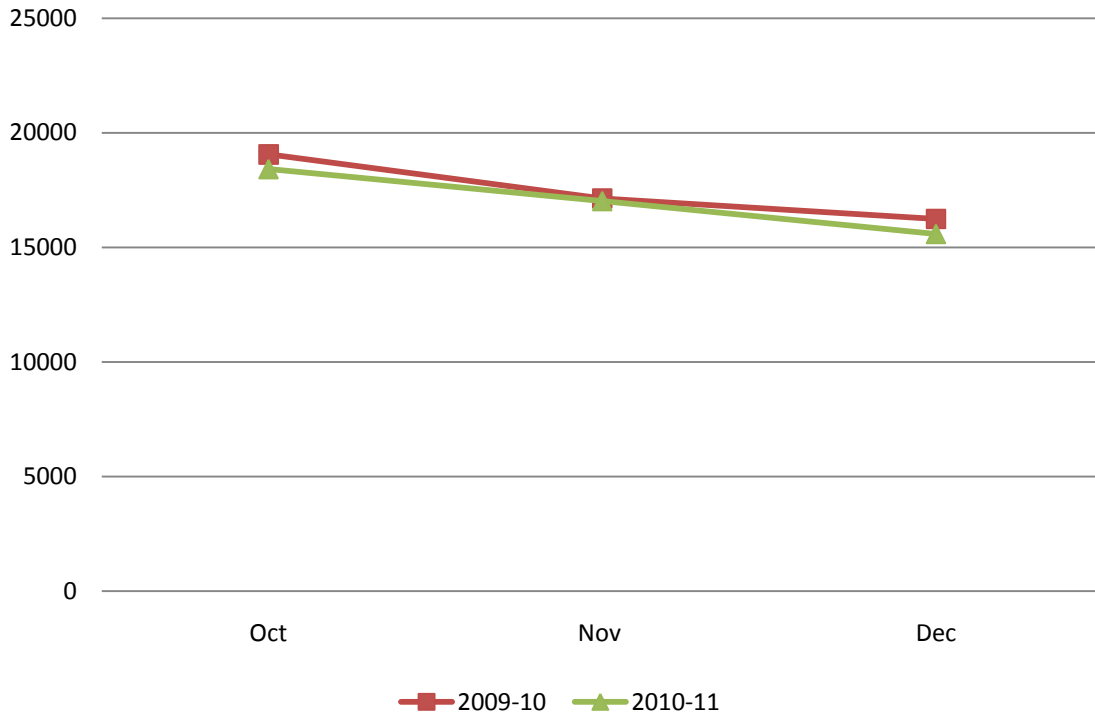
VISTA EAST COUNTY Ridership by Month



VISTA HWY 126 Ridership by Month



VISTA DIAL A RIDE, Passengers by Month



VISTA Conejo Connection Ridership by Month

