



**THURSDAY, June 14, 2012, 1:30 P.M.
Camarillo City Hall
Camarillo**

**VENTURA COUNTY TRANSPORTATION COMMISSION (VCTC)
TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)**

- Item #1** **CALL TO ORDER**
- Item #2** **INTRODUCTIONS AND ANNOUNCEMENTS**
- Item #3** **PUBLIC COMMENTS**
- Item #4** **MEETING SUMMARY THURSDAY, MAY 10, 2012 – PG. 2**
That TRANSCOM review and approve the meeting summary of the APRIL 12, 2012 TRANSCOM meeting
- Item #5** **REVISIONS TO METROLINK PROPOSITION 1B TRANSIT SECURITY PROJECTS- PG.5**
Consider decreasing the Metrolink Grade Crossing Rehabilitation Project by \$200,000 of Proposition 1B California Transit Security Grant Program (CTSGP) funds and increasing the Tunnel 26 Rehabilitation Project by the same amount.
- Item #6** **FTA ANNOUNCEMENT REGARDING NEW URBANIZED AREA (UZA) BOUNDARIES AND NATIONAL TRANSIT DATA (NTD) BASE REPORTING**
Discuss the FTA announcement regarding the new UZA boundaries informational transmittal.
- Item #7** **ADA CERTIFICATION UPDATE – PG.10**
Mike Culver, MMP Director of Operations for the ADA Certification Program, will provide the monthly report regarding ADA certifications in Ventura County. (No attachment)
- Item #8** **DISCUSSION ON STATUS OF TRAPEZE**
The Chairman will present any updates regarding the status of the TRAPEZE program.
- Item #9** **ADJOURN**



Item #4

**MEETING SUMMARY
THURSDAY, May 10, 2012, 1:30 P.M.
Camarillo City Hall
Camarillo**

- Item #1** **CALL TO ORDER**
Vice-Chair called the meeting to order at 1:37 pm.
- Item #2** **INTRODUCTIONS AND ANNOUNCEMENTS**
Roc Pulido announced that parking may not be available at Camarillo City Hall for several months due to a utility project. TRANSCOM will be appraised if a change in meeting location is needed.
- Kathy Connell discussed Mr. Fenton's presentation about Metrolink at the VCTC Board Meeting.
- Chuck Perkins discussed the challenges of the Simi Valley agreement to allow waste management to fuel their trucks at the bus yard. Simi Valley did get the required clearance from FTA to allow that, but is both impacted by the number of Waste Management Inc. Trucks and the "demand from other "public-private" to allow access to the CNG fueling station. It does bring in revenues, but impacts operations.
- Committee members asked for future agenda items regarding short term transit planning, the status of trapeze, and East County transit planning.
- Item #3** **PUBLIC COMMENTS**
NONE
- Item #4** **MEETING SUMMARY APRIL12, 2012**
TRANSCOM approved the meeting summary of the APRIL12, 2012 TRANSCOM meeting on a motion by Roc, seconded by Shaun Kroes.
- Item #5** **DEADLINE FOR EAST COUNTY TRANSIT SERVICE REVISED CMAQ APPLICATION**
TRANSCOM discussed and the approved an extension of the deadline for revised application on a motion by Roc, seconded by Shaun Kroes.
- Item #6** **FISCAL YEAR 2012/13 PROGRAM OF PROJECTS**
Peter DeHaan explained how the various regional and subregional programs are allocated to the various Urbanized Areas to maintain equity. TRANSCOM discuss funding amounts and schedule for FY 2012/13 Program of Projects (POP) and. approved the recommended POP on a motion by Kathy, seconded by Chuck.

TRANSCOM AGENDA

June 14,2012

Item #4

Page #2

Item #7

FEDERAL TRANSPORTATION AUTHORIZATION STATUS

Peter summarized the status of the Federal Transportation authorization efforts.

Item #8

ADA CERTIFICATION UPDATE

Mike Culver, presented the monthly report regarding ADA certifications in Ventura County. He reported on a slowdown of the process. There was also discussion regarding conditional certifications and conditional eligibility related to specific trips as a new strategy being used to slow down growth in ADA paratransit demand. There also was discussion about certification of riders based on "mental health" conditions.

Item #9

TRAPEZE STATUS

TRANSCOM members discussed the status of TRAPEZE renewal activities.

Item #10

ADJOURN

The meeting was adjourned at 3:11 pm on a motion by Chuck, seconded by Shaun.



Item #5

June 14, 2012

MEMO TO: TRANSIT OPERATORS COMMITTEE

FROM: STEPHANIE YOUNG, PROGRAM ANALYST

SUBJECT: REVISIONS TO METROLINK PROPOSITION 1B TRANSIT SECURITY PROJECTS

RECOMMENDATION:

- Approve decreasing the Metrolink Grade Crossing Rehabilitation Project by \$200,000 of Proposition 1B California Transit Security Grant Program (CTSGP) funds and increasing the Tunnel 26 Rehabilitation Project by the same amount.

BACKGROUND:

At the February 4, 2011 meeting, the Commission approved the programming of \$709,972 in Fiscal Year (FY) 2010/11 CTSGP funds to the Metrolink Ventura County Grade Crossing Rehabilitation Project. At the May 4, 2012 meeting, the Commission approved the programming of \$509,000 in FY 2011/12 CTSGP funds to the Tunnel 26 Electrical System Rehabilitation Project. Metrolink requests that \$200,000 be shifted from the Grade Crossing Rehabilitation Project to the Tunnel 26 Project. Metrolink would also like to use FY 2011/12 funds for the Grade Crossing Rehabilitation Project so that the FY 2010/11 funds that are now available can be used on Tunnel 26.

Metrolink has determined that the Tunnel 26 Project will require \$200,000 in addition to the originally requested \$509,000. The additional \$200,000 would be used in the following ways:

- \$100,000 to replace the existing transformer in Tunnel 26, and,
- \$100,000 for fencing and gates at the entrance of Tunnel 26

Consequently, the cost of the Grade Crossing Rehabilitation Project would be decreased by \$200,000. In May, VCTC was informed that \$709,972 in FY 2010/11 funds was available. Because the Tunnel 26 Project is a higher security priority than the Grade Crossing Rehabilitation Project, Metrolink would like to proceed with the Tunnel 26 with \$709,000 of the available FY 2010/11 funds. The remaining \$9,972 would be used for the Grade Crossing Rehabilitation Project, and when FY 2011/12 funds become available, \$500,000 of those funds will also be used for the Grade Crossing Rehabilitation Project.



Item #6

June 14, 2012

MEMO TO: TRANSIT OPERATORS COMMITTEE

FROM: VICTOR KAMHI, DIRECTOR OF BUS SERVICES

SUBJECT: FTA ANNOUNCEMENT REGARDING NEW URBANIZED AREA (UZA) BOUNDARIES AND NATIONAL TRANSIT DATA (NTD) BASE REPORTING

RECOMMENDATION:

- Receive report.

BACKGROUND:

Agencies which report to the Federal Transit Administration (FTA) have received an announcement regarding the new U.S. Census Bureau UZA boundaries and the changes in reporting which will be required subsequent to receipt of the final maps later this month. The TRANSCOM chair has requested that this item be placed on the agenda for discussion. A copy of the announcement is provided as ATTACHMENT 1

VCTC staff has review the FTA transmittal and has the following preliminary summary:

- 1. New OFFICIAL Census Bureau Urbanized Area Maps will be issued in the very near future.**
The maps are due out soon. We have seen the unofficial ones, which do not appear to materially change anything. There are some changes, for example, CSUCI is now part of the Thousand Oaks UZA.
- 2. Upon receipt of the maps, each operator must identify which urbanized and rural areas are served by them.**
- 3. Each operator must determine which areas their service is going to be reported in.**
Each urban operator must identify which UZA(s) their services are to be reported in. Operators can report the service in either the originating or ending UZA. FTA (NTD) will provide the forms to be used. The areas served must be identified even if the service is not going to be reported in that area. For example, a service going from Thousand Oaks to Simi Valley would report that it served both UZAs, even if all the trips are reported in the Thousand Oaks UZA. The allocation should be "reasonable" but that is pretty open ended.

Non-urban funded service (Section 5311) must be reported in the rural areas, however if a service that receives Section 5311 operating assistance and Section 5307 operating assistance, then it may allocate a percentage of that service to the UZA providing the operating assistance, based on the

TRANSCOM AGENDA
June 14,2012
Item #6
Page #2

percent of operating assistance provided by Section 5307 funding from that UZA. This seems to imply that if in the future the Heritage Valley DAR service is funded by 30% Section 5311 and 70% by Section 5307, 70% of the service can be reported in an urban area... which represents a change from the current process, and if valid, will result in additional "attributable" revenues.

Issues that are unclear include if Section 5311 funds can be used in "non-urban areas", and who is responsible for the required determinations of service area for subrecipient.

ATTACHMENT 1

From: ntd@dot.gov [mailto:ntd@dot.gov]
Sent: Tuesday, June 05, 2012 10:05 AM
Subject: Census Announcement Urban

As most of you already know, the US Census Bureau has recently announced a new set of Urbanized Areas based on the results of the 2010 Decennial Census. Additionally, FTA is required by law to use these new Urbanized Areas for the Fiscal Year 2013 Apportionment, which will be based on NTD Report Year 2011 Data. We are expecting that the Census Bureau will very soon be releasing the final Urbanized Area Boundary maps from the 2010 Census. This e-mail is to provide you with additional information on how that process will work.

Upon release the Census Boundary maps for the 2010 Census, each of you must identify which Urbanized Area (UZA) or Areas are served by your transit system. In addition, you will need to identify whether your transit systems services any rural or non-urbanized areas. An area is served by your transit system if you pick up passengers in that area. (Note: Some demand response systems allow passengers to travel to a particular location, but do not allow trip originations in that area. In this case, do not list these destinations as "served" by your transit system.) Please note that you must identify all areas served by your system, regardless of whether or not you plan to allocate service data to those areas.

Once you have identified all UZA's served by your transit system, you must then decide how you will allocate your service data among those areas for purposes of the formula apportionment. As most of you know, FTA has revised its rules for UZA allocation for the 2011 Report Year. Under these new rules, with certain exceptions, you may allocate your service data among the UZAs served according to any reasonable basis. The old NTD requirement that when a transit route connect two UZAs over 200,000 in population, then the vehicle revenue miles physically located in the large UZA must be allocated to that UZA is no longer in effect. You may make your allocation according to any reasonable basis, with certain exceptions.

We have received several questions as to what constitutes a "reasonable basis." To clarify this, consider the following example: if 100% of your riders either board or alight your transit service in the Paris UZA, then you generally may allocate 100% of your transit service to the Paris UZA. On the other hand, if some percentage of your riders neither board nor alight in the Paris UZA, then you must allocate some percentage of your service data to the other areas you are serving, according to some "reasonable basis," such as vehicle revenue miles or passenger miles. Similarly, if you serve both the Paris UZA and the London UZA, you may choose to split your service between the Paris UZA and the London UZA according to some reasonable basis. Additionally, although the new allocation rules give you broad flexibility in choosing how to allocate your data, whatever method of allocation you choose should remain reasonably consistent from year to year.

The exception to this rule applies to services receiving Section 5311 funding. If you have a service that receives Section 5311 funds, either capital or operating assistance, then you must allocate 100% of that 5311-funded service to "UZA-0: Non-Urbanized Areas." However, there is also an exception to the exception. If you have a service that receives Section 5311 operating assistance *and* Section 5307 operating assistance, then you may allocate a percentage of that service to the UZA providing the operating assistance, based on the percent of operating assistance provided by Section 5307 funding from that UZA.

To facilitate the transition to these new rules, you will be required to submit your new allocation percentages to the FTA. Later this month, we will provide you with a letter template for submitting your allocation plan. At this time, we will also provide you with an abbreviated version of the Federal Funding Allocation forms to allow you to prepare for entering your FFA-10 data in August. We will review these

allocation plans in July and answer any questions that you may have about this process. Additionally, we are hoping to also have some webinars this summer to discuss these topics further, and answer any questions you may have.

On August 16, we will open the FFA-10 forms for submitting your allocations based on the new UZAs from the 2010 Census. The final deadline for this submission is August 31st. We understand that this is a relatively short two week window. Thus, it is very important that you submit your FFA-10 allocations early in this process, in order to ensure that there are no problems at the deadline.

Once the Census Bureau has released the maps, notification will be sent to all reporting agencies and a link will be provided from the NTD website.

Sincerely,

John Giorgis
Director, Office of Strategic Planning & Analysis
John.giorgis@dot.gov
Keith Gates
NTD Program Manager



Item #7

June 14, 2012

MEMO TO: TRANSIT OPERATORS COMMITTEE
FROM: PETER DE HAAN, PROGRAMMING DIRECTOR
SUBJECT: ADA CERTIFICATION UPDATE

RECOMMENDATION:

- Receive report.

BACKGROUND:

Mike Culver, MMP Director of Operations for the ADA Certification Program will present a report on ADA Certifications, including the most recent statistics.