



**THURSDAY, June 9, 2011, 1:30 P.M.
Camarillo City Hall
Camarillo**

**VENTURA COUNTY TRANSPORTATION COMMISSION (VCTC)
TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)**

- Item #1** **CALL TO ORDER**
- Item #2** **INTRODUCTIONS AND ANNOUNCEMENTS**
- Item #3** **PUBLIC COMMENTS**
- Item #4** **MEETING SUMMARY May 12, 2011**
- Item #5** **REALLOCATION OF REFUNDED CMAQ MONEY**
Allocate \$32,339 in refunded CMAQ funds to the Thousand Oaks Vehicle Purchase project.
- Item #6** **ADA CERTIFICATION UPDATE**
Receive a report on the ongoing Countywide ADA Certification program.
- Item #7** **ADJOURN**



Item #4

MEETING SUMMARY

**VENTURA COUNTY TRANSPORTATION COMMISSION (VCTC)
TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)
THURSDAY, May 12, 2011, 1:30 P.M.
Camarillo City Hall
Camarillo**

Item #1

CALL TO ORDER

Chair Shaun Kroes called the meeting to order at 1:40 pm.

Item #2

INTRODUCTIONS AND ANNOUNCEMENTS

Mike Houser announced the change in services and fares approved by the City of Thousand Oaks.

Jeff Herford reported that the downtown Ventura Coastal Express stop had been relocated.

Ben Cacatian said that the Draft VCAPCD Triennial Assessment is available on the VCAPCD website, and will be discussed later today at the VCOG meeting.

Item #3

PUBLIC COMMENTS

No public comments.

Item #4

MEETING SUMMARY MARCH 10, 2011 SPECIAL MEETING

The meeting summary was accepted on a motion by Roc Pulido, seconded by Mike Houser.

Item #5

MEETING SUMMARY FEBRUARY 10, 2011 MEETING

The meeting summary was accepted, with a correction to Ben Cacatian's name spelling, on a motion by Mike Houser, seconded by Roc Pulido.



Item #5

June 9, 2011

MEMO TO: TRANSIT OPERATORS COMMITTEE
FROM: PETER DE HAAN, PROGRAMMING DIRECTOR
SUBJECT: REALLOCATION OF REFUNDED CMAQ MONEY

RECOMMENDATION:

- Recommend VCTC allocate \$32,339 in refunded CMAQ funds to the Thousand Oaks Vehicle Purchase project.

BACKGROUND:

The Federal Transit Administration (FTA) requires that the residual federal interest from any FTA-funded capital purchase be repaid, based on straight-line depreciation, in the event that the equipment is removed from transit service prior to the end of its useful life. In 2009, the County of Ventura Harbor Department discontinued the Channel Islands Water Taxi service due to lack of funds, and sold the two vessels used for the service. These vessels were originally purchased using CMAQ funds provided by FTA, and VCTC calculated the residual federal interest at \$32,339. The Harbor Department has now paid this amount to VCTC. FTA has directed that VCTC should not repay these funds to the federal government, but must use the funds towards another purchase of transit rolling stock. Since the original grant was CMAQ funding, the transit rolling stock purchased with this money must be CMAQ eligible, and must therefore either be an alternate-fueled vehicle or an expansion vehicle. There is also an 11.47% local match requirement.

The City of Thousand Oaks is currently underway with a project to purchase replacement CNG transit vehicles using \$279,000 in CMAQ funds approved as part of the SAFETEA-LU Call for Projects. However, this project is short on funds, and the City could use the additional \$32,339 for this project. VCTC staff is not aware of any other project underway which could utilize these funds. Staff therefore recommends that the \$32,339 be added to the Thousand Oaks CNG transit vehicle project.



Item #6

June 9, 2011

MEMO TO: TRANSCOM

FROM: ED WEBSTER, TRANSIT DEPENDENT PROGRAMS MANAGER

SUBJECT: ADA CERTIFICATION UPDATE

RECOMMENDATION:

- Receive report

BACKGROUND:

Mike Culver, MMP Director of Operations for the ADA Certification Program will present a report on ADA Certifications, including the most recent statistics.