



Item 9

DATE: February 8, 2018

MEMO TO: TRANSCOM

FROM: JUDITH JOHNDUFF, PROGRAM ANALYST

SUBJECT: FEDERAL TRANSIT ADMINISTRATION (FTA) SECTION 5310 LARGE URBANIZED AREA (SENIORS AND DISABLED) FUNDS AND SECTION 5307 JOBS ACCESS/REVERSE COMMUTE (JARC) FUNDS – PROJECT SELECTION

RECOMMENDATION:

- Recommend the Ventura County Transportation Commission:
 - Approve the attached list of projects for FY16/17 and FY17/18 JARC and Section 5310 funds (Attachment A),
 - Adopt the JARC/5310 FY 2017/18 Program of Projects (Attachment B)

BACKGROUND:

The Federal Transit Administration's (FTA) Section 5310 Program is intended to enhance mobility for seniors and persons with disabilities by providing funds that support the special needs of seniors beyond traditional public transportation services and for those with disabilities beyond that required by the Americans with Disabilities Act (ADA). The goal of the JARC program is to improve access to employment and employment related activities for eligible low-income individuals and to transport residents of urbanized areas and non-urbanized areas to suburban employment opportunities. Both the FTA Section 5310 funds and JARC funds are the primary funding source to support projects and strategies identified in VCTC's Coordinated Public Transit-Human Services Plan.

Section 5310 funds are apportioned directly to large urbanized areas including Oxnard/Ventura and Thousand Oaks/Moorpark. VCTC serves as the Designated Recipient for these funds as well as JARC funds for these areas. Funds are allocated by VCTC on a competitive basis through a Call-for-Projects.

On September 8, 2017 the Ventura County Transportation Commission (VCTC) approved a Call-for-Projects for Federal Transit Administration (FTA) Section 5310 Large Urbanized Area (Seniors and Disabled) and Section 5307 Jobs Access/Reverse Commute (JARC) funds, based on the TRANSCOM recommendation approved on July 13th.

Funding Availability: Table 1 provides a breakdown of the \$1,424,000 of Section 5310 and JARC funds available for the two large urbanized areas in Ventura County for the two year period covering FY16/17 and 17/18. This amount includes prior year carryover of 5310 funds. Section 5310 allows 10% of the apportionment to be used for administration and this amount has been subtracted from the Section 5310 amounts shown below. In accordance with FTA rules, not less than fifty-five percent (55%) of the 5310 funds are required to be available for Traditional Section 5310 projects.

Table 1: 2017 Call-for-Projects - Available Funding (FY 16/17 and FY 17/18)			
Urbanized Area	JARC	FTA 5310 Traditional	FTA 5310 Non-Traditional
Oxnard/Ventura	\$422,000	\$307,000	\$267,000
T.O./Moorpark	\$104,000	\$245,000	\$79,000
TOTAL	\$526,000	\$552,000	\$346,000

DISCUSSION:

The Call-for-Projects was issued on September 13, 2017 and 22 applications were received requesting \$2,550,600 in funding. A list of the project applications is provided in Table 2 below.

Staff screened projects for eligibility. Criteria included: Project Eligibility, Planning Consistency and Financial Feasibility. The Ventura Transit System (VTS) Taxi Voucher Project and the Dispatching Equipment/Operations Project were determined to be ineligible. Both projects contained a significant low-income component which would normally be eligible for JARC funds; however as a private company VTS is not eligible for JARC funds. All of the remaining applications are eligible for funding.

Section 5307 Jobs Access/Reverse Commute (JARC): Four (4) project applications for funding under the JARC Program were eligible for funding totaling \$185,000. Enough funds are available to fund all of the projects, therefore all four projects are recommended for funding on Attachment A.

Section 5310 Large Urbanized Area – Traditional and Non-Traditional Programs: A subcommittee, appointed by TRANSCOM, including the Chair and Vice-Chair of TRANSCOM and VCTC staff reviewed the project applications utilizing the adopted criteria:

1. Goals and Objectives (20 points)
2. Project Implementation Plan (30 points)
3. Program Performance Indicators (20 points)
4. Communication and Outreach (20 points)
5. Emergency Planning and Preparedness (5 points)
6. Matching Funds (5 points)
7. Bonus Points for Non-Transit Operator Applicants (5 points)

Each project received a final score based upon the average of the subcommittee's individual scores. The projects were then divided into four categories based upon eligibility under the Traditional and Non-Traditional 5310 programs and additionally based upon the availability of funding within each urbanized area. As a result of the varying demand for the funds in the four categories, particularly the two apportionment areas, some projects with lower scores in the Thousand Oaks/Moorpark area were funded while a few projects with higher scores in the Oxnard/Ventura area were not funded.

A list of the applications and scores is provided in Table 2 below:

Table 2: 2017 Call-for-Projects Applications Received					
	AGENCY	PROJECT NAME	Requested Funding	Total Project Cost	SCORE
THOUSAND OAKS Urbanized Area	City of Moorpark	Free Senior/Disabled Fares on Moorpark City Transit (2 years)	\$ 20,400	\$ 25,500	82
	City of Thousand Oaks	Senior ECTA Dial-a-Ride Intercity Service for Thousand Oaks Residents (2 years)	\$ 40,000	\$ 60,000	62
	City of Thousand Oaks	Dial-a-ride Capital Vehicle Lease (1.4 years)	\$ 40,000	\$ 50,000	69
	City of Thousand Oaks	Saturday East County Transit Alliance Senior and ADA Dial-a-Ride Intercity Service (2 years)	\$ 40,000	\$ 50,000	72
	City of Thousand Oaks	Group Travel Training for Seniors and Disabled (2 years)	\$ 8,000	\$ 10,000	76
	City of Thousand Oaks	East County Transit Alliance Senior and ADA dial-a-Ride Intercity Service Vehicle Lease (2 years)	\$ 40,000	\$ 50,000	75
	City of Thousand Oaks	Employee rideshare Program (Operations) (2 years)	\$ 40,000	\$ 80,000	JARC PROJECT
	City of Thousand Oaks	Employee Rideshare Vans (Capital Vehicle Purchase)	\$ 60,000	\$ 90,000	JARC PROJECT
	City of Thousand Oaks	Free Bus Rides for ADA and DAR Cardholders (2 years)	\$ 40,000	\$ 50,000	70
OXNARD/VENTURA Urbanized Area	Gold Coast Transit	Direct Go Access Service between Camarillo and the Gold Coast Transit Service Area (3 years)	\$ 243,200	\$ 304,000	85
	Gold Coast Transit	Young Adult Mobility Education Training Program (3 years)	\$ 72,000	\$ 90,000	88
	Help of Ojai	Senior and disabled Transportation - Vehicle Acquisition	\$ 50,000	\$ 60,000	83
	Help of Ojai	Senior and disabled Transportation – Operations (1 year)	\$ 56,000	\$ 130,000	83
	Caregivers; Volunteers Helping the Elderly	Personalized Door-through-Door Volunteer Transportation Services	\$ 150,000	\$ 282,070	81
COUNTYWIDE PROJECTS	Area Agency on Aging	VCAA's Elderhelp Transportation Program (2 years)	\$ 350,000	\$ 525,000	99
	California Vanpool Authority	Low-Income and Service Sector Transportation (1 year)	\$ 25,000	\$ 100,000	JARC PROJECT
	County of Ventura Human Services Agency	Rain TLC Work Reliability Transport Project (2 years)	\$ 60,000	\$ 72,000	JARC PROJECT
	Interface Children & Family Services/2-1-1 Ventura County	ONE CALL/ONE CLICK (1 year)	\$ 336,000	\$ 336,000	74
	Ventura Transit System	Purchase of Wheelchair Accessible Taxicabs (5 years)	\$ 480,000	\$ 600,000	67
	Ventura Transit System*	Taxi Voucher Program for Unmet needs of senior and Disabled, Job Related Rides and the Low Income Individuals (5 years)	\$ 200,000	\$ 250,000	ineligible
	Ventura Transit System*	Purchase Dispatch Center Equipment and Operating Expenses (5 years)	\$ 200,000	\$ 250,000	Ineligible

*Ineligible projects are shown in light gray.

Projects Recommended for JARC and 5310 Funding: The recommended list of projects is shown in Attachment A.

It should be noted that although One-Call / One-Click was identified as a priority in the Coordinated Plan the one application VCTC received for this concept from interface Children and Family Services (the operator of 211) did not score high enough to be funded. One of the concerns with the application was the proposed ongoing operating cost of the service, which would require a significant on-going commitment of the County's annual 5310 apportionment. The One-Call/One-Click Sub-committee appointed by TRANSCOM will be meeting over the next weeks with Transit Operators and Social Services Agencies to fully understand what is desired in a One-Call / One-Click program. Based on the subcommittee's recommendation one option available to VCTC would be to carryover Interface's application and select it, or a modified version of it, for 18/19 funds in advance of the next call for projects, effectively taking the funds "off the top" of the next call. Should that be the decision, it would even be possible to fund One-Call / One-Click in advance of 18/19, due to the cash flow requirements of the projects recommended for funding in the current call, since much of the money about to be programmed will not be needed until 18/19.

FY 2017/18 Program of Projects: Attached (Attachment B) for TRANSCOM approval is a FY 2017/18 Section 5310 / JARC Program of Projects which contains the first year of funds for the projects recommended for funding. This POP will be publicly noticed and adopted by VCTC in its action to select JARC and 5310 projects. In addition to the projects being selected for programming, the FY 2017/18 5310/JARC POP includes: (1) the VCTC 5310 administration funds under the provision whereby 10% of the apportionment can be used for program administration, and (2) a small additional amount for Area Agency on Aging to retroactively approve a small overpayment resulting from an amendment to a prior-year 5310 grant. Both of these items were not included in the 5310 funding identified for programming in this call for projects. The remaining funds programmed through this call for projects, along with the FY 2018/19 5310 administration funds, will be included in the FY 2018/19 Program of Projects to be submitted for TRANSCOM approval in May. As shown in the 207/18 POP, a significant amount of the funding will be available to carryover for use in 2018/19.

Next Steps: If approved by TRANSCOM, staff will forward the funding recommendations to VCTC for consideration at their March 2, 2018 meeting. Funds approved through this call for projects will not become available for reimbursement until after FTA approval of the grants which will likely occur this coming summer. Once the grants are approved, FTA regulations allow project sponsors to receive reimbursement of eligible costs dated back to the VCTC Commission approval of the program. However, although VCTC staff has made every effort to accurately evaluate project feasibility based on FTA's requirements, there can be no guarantee of FTA approval of these projects until FTA awards the grants.

Recommended Funding List for the FY16/17 and FY17/18 JARC and 5310 Call for Projects

UZA	AGENCY	PROJECT NAME	5307 Program	5310 Program	Match	Total Project Cost
THOUSAND OAKS Urbanized Area	City of Moorpark	Free Senior/Disabled Fares on Moorpark City Transit		\$ 20,400	\$ 5,100	\$ 25,500
	City of Thousand Oaks	Saturday East County Transit Alliance Senior and ADA Dial-a-Ride Intercity Service		\$ 40,000	\$ 10,000	\$ 50,000
	City of Thousand Oaks	Group Travel Training for Seniors and Disabled		\$ 8,000	\$ 2,000	\$ 10,000
	City of Thousand Oaks	East County Transit Alliance Senior and ADA dial-a-Ride Intercity Service Vehicle Lease		\$ 40,000	\$ 10,000	\$ 50,000
	City of Thousand Oaks	Free Bus Rides for ADA and DAR Cardholders on Thousand Oaks Transit		\$ 40,000	\$ 10,000	\$ 50,000
	City of Thousand Oaks	Employee rideshare Program (Operations)	\$ 40,000		\$ 40,000	\$ 80,000
	City of Thousand Oaks	Employee Rideshare Vans (Capital Vehicle Purchase)	\$ 60,000		\$ 30,000	\$ 90,000
	City of Thousand Oaks	Dial-a-ride Capital Vehicle Lease		\$ 40,000	\$ 10,000	\$ 50,000
OXNARD / VENTURA Urbanized Area	Gold Coast Transit	DIRECT GO ACCESS SERVICE TO AND FROM GOLD COAST TRANSIT SERVICE AREA		\$ 243,200	\$ 60,800	\$ 304,000
	Gold Coast Transit	GOLD COAST TRANSIT DISTRICT YOUNG ADULT MOBILITY EDUCATION TRAINING PROGRAM		\$ 72,000	\$ 18,000	\$ 90,000
	Help of Ojai	Senior and disabled Transportation - Vehicle Acquisition		\$ 50,000	\$ 10,000	\$ 60,000
COUNTYWIDE	Area Agency on Aging	VCAAAA'S ELDERHELP TRANSPORTATION PROGRAM		\$ 350,000	\$ 175,000	\$ 525,000
	California Vanpool Authority	LOW-INCOME AND SERVICE SECTOR TRANSPORTATION	\$ 25,000		\$ 75,000	\$ 100,000
	County of Ventura Human Services Agency	Rain TLC Work Reliability Transport Project	\$ 60,000		\$ 12,000	\$ 72,000
		TOTAL	\$ 185,000	\$ 903,600	\$ 467,900	\$1,556,500

Program of Projects				
<p>The Ventura County Transportation Commission (VCTC) will hold a public hearing on the Program of Projects (POP) for the Oxnard and Thousand Oaks Urbanized Areas (UAs) for projects to be funded with Federal Transit Administration Enhanced Mobility for Seniors and Individuals with Disabilities (5310) and Jobs Access Reverse Commute (JARC) funds in the 2017/18 Fiscal Year (FY 2018). The funds available in FY 2018 for 5310 are estimated to be \$630,000 for the Oxnard UA and \$358,000 for the Thousand Oaks UA. The JARC funds available in FY 2018 are estimated to be \$432,000 in the Oxnard UA and \$104,000 in the Thousand Oaks UA. The estimates are based on anticipated FY 2018 funds and prior year carry-over funds. The public hearing will be held at 9:00 a.m. on Friday, March 2, 2018, in the Camarillo City Council Chamber, 601 Carmen Drive, in Camarillo. The POP is available for public inspection at 950 County Square Drive, Suite 207, Ventura, CA 93003. Unless a subsequent notice is published, this project list will become the final 5310/JARC Program of Projects for inclusion in the Southern California Association of Governments Regional Transportation Improvement Program.</p>				
FY 2017/18 Section 5310/JARC Program of Projects				
		Total Cost	Federal Share	Local Share & Other
OXNARD/VENTURA URBANIZED AREA				
Enhanced Mobility for Seniors and Individuals with Disabilities (Section 5310)				
<u>Planning Assistance</u>				
	Program Administration	\$ 27,882	\$ 27,882	\$ -
		\$ 27,882	\$ 27,882	\$ -
<u>Operating Assistance</u>				
	Gold Coast Access Direct Service to Camarillo	\$ 101,333	\$ 81,066	\$ 20,267
	Area Agency on Aging MediRide	\$ 157,500	\$ 105,000	\$ 52,500
		\$ 258,833	\$ 186,066	\$ 72,767
<u>Capital Assistance</u>				
	One Vehicle for HELP of Ojai	\$ 60,000	\$ 50,000	\$ 10,000
	Gold Coast Young Adult Mobility Education	\$ 30,000	\$ 24,000	\$ 6,000
		\$ 90,000	\$ 74,000	\$ 16,000
	Total Enhanced Mobility	\$ 376,715	\$ 287,948	\$ 88,767
Jobs Access Reverse Commute (Section 5307)				
<u>Operating Assistance</u>				
	CalVans Vanpool	\$ 100,000	\$ 25,000	\$ 75,000
	County Human Services Agency Work			
	Reliability Transport	\$ 37,500	\$ 30,000	\$ 7,500
	County Human Services Agency Work			
	Reliability Transport - Prior Overpayment	\$ 11,776	\$ 9,813	\$ 1,963
		\$ 137,500	\$ 55,000	\$ 82,500
	Total JARC	\$ 137,500	\$ 55,000	\$ 82,500
THOUSAND OAKS/MOORPARK URBANIZED AREA				
Enhanced Mobility for Seniors and Individuals with Disabilities (Section 5310)				
<u>Planning Assistance</u>				
	Program Administration	\$ 17,022	\$ 17,022	\$ -
		\$ 17,022	\$ 17,022	\$ -
<u>Operating Assistance</u>				
	Moorpark Free Senior/Disabled Fares	\$ 12,750	\$ 10,200	\$ 2,550
	ECTA Saturday Senior ADA Service	\$ 25,000	\$ 20,000	\$ 5,000
	Thousand Oaks Free Rides ADA/DAR	\$ 50,000	\$ 20,000	\$ 30,000
	Area Agency on Aging MediRide	\$ 105,000	\$ 70,000	\$ 35,000
		\$ 192,750	\$ 120,200	\$ 72,550
<u>Capital Assistance</u>				
	Thousand Oaks Group Travel Training	\$ 10,000	\$ 8,000	\$ 2,000
	Thousand Oaks DAR Capital Lease	\$ 50,000	\$ 40,000	\$ 10,000
	ECTA Intercity Service Vehicle Lease	\$ 25,000	\$ 20,000	\$ 5,000
		\$ 85,000	\$ 68,000	\$ 17,000
	Total Enhanced Mobility	\$ 294,772	\$ 205,222	\$ 89,550
Jobs Access Reverse Commute (Section 5307)				
<u>Operating Assistance</u>				
	Thousand Oaks Employee Rideshare Program	\$ 80,000	\$ 40,000	\$ 40,000
		\$ 80,000	\$ 40,000	\$ 40,000
<u>Capital Assistance</u>				
	Thousand Oaks Employee Rideshar Vans	\$ 90,000	\$ 60,000	\$ 30,000
		\$ 90,000	\$ 60,000	\$ 30,000
	Total JARC	\$ 170,000	\$ 100,000	\$ 70,000