



# AGENDA

## HERITAGE VALLEY TRANSIT SERVICE TECHNICAL ADVISORY COMMITTEE (HVTAC)

Monday, November 30, 2015, 3:00 p.m.  
Santa Paula City Hall, Council Chambers  
970 Ventura Street, Santa Paula, CA 93060

*In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Committee meeting, please contact the Clerk of the Committee at (805) 642-1591 ext. 111. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.*

- Item #1      CALL TO ORDER**
- Item #2      INTRODUCTIONS AND ANNOUNCEMENTS**
- Item #3      PUBLIC COMMENTS**
- Item #4      SEPTEMBER 28, 2015 MEETING MINUTES – PG. 2**
  - Approve the September 18, 2015 meeting minutes.
- Item #5      JANUARY SERVICE CHANGE UPDATE**
  - Receive and file staff update
- Item #6      DISCUSS FY16/17 BUDGET PROJECTIONS INCLUDING FUTURE FUNDING  
SPLIT OF DIAL-A-RIDE SERVICE**
  - Receive and file budgetary information and discuss potential funding split options for Dial-a-ride service.
- Item #7      DETERMINE THE NEXT MEETING DATE**
- Item #8      ADJOURNMENT**

**MINUTES of the  
HERITAGE VALLEY TRANSIT SERVICE  
TECHNICAL ADVISORY COMMITTEE (TAC)  
September 28, 2015**

**1. Call to Order**

Vice Chair David Fleisch called the meeting to order at 3:00 p.m.

**2. Introductions and Announcements**

Self-introductions were performed. A quorum was attained and the following people attended the meeting:

Aracely Preciado	CAUSE	Rigo Landeros	Fillmore
Tom Conlon	MV Transportation	Teresa Torres	MV Transportation
Brian Yanez	Santa Paula	David Fleisch	Ventura County
Kathy Connell	Ventura County	Aaron Bonfilio	VCTC
Ellen Talbo	VCTC	Treena Gonzales	VCTC
Vic Kamhi	VCTC		

**3. Public Comments**

No public comments were made.

**4. August 18, 2015 Meeting Minutes – Action**

Bryan Yanez moved to approve the August 18, 2015 meeting minutes. Kathy Connell concurred, as she attended the August 18, 2015 meeting as the alternate Ventura County TAC member. The motion passed with no objections.

**5. September 23, 2015 Meeting Minutes – Action**

David Fleisch moved to approve the September 23, 2015 meeting minutes. The motion passed with no objections.

**6. Service Performance**

The TAC discussed the service performance report, the fare schedule previously approved in 2014 by HVPAC and the VCTC Commission, potential service adjustments, and the potential changes to the funding split for DAR trips. In addition to the report, two handouts were provided, 1) with comparative data on fixed route and DAR services operated throughout the county, and 2) with the fare schedule adopted by the Commission and previously recommended by the HVPAC as part of the Valley Express implementation plan. Discussion followed regarding the Valley Express performance and ridership trends in light of other comparable services around the county. In addition to approval that the TAC receive and file the Service Performance report, David Fleisch moved to recommend that the previously adopted fare schedule now be implemented with any service modifications that are recommended as part of the next item on the TAC agenda. The proposed recommended date for schedule modifications, and thus fare adjustments would be January 2016. The TAC recommended the next fare increase occur six months afterward (July 1, 2016), which would be consistent with the originally approved phased implementation plan. Bryan Yanez seconded the motion. The motion passed with no objections.

**7. Service Level Scenarios**

Staff presented data on the current service levels as a backdrop to three potential service modification concepts: Scenarios A, B and C. The budget implications of each potential service scenario were discussed. The TAC discussed current service levels, feedback from the public, and the proposed service adjustment concepts. Extensive discussion ensued regarding each of the service modification scenario concepts and budget. The TAC requested that at future PAC meetings staff provide additional detail regarding budget performance for the VCTC staff and G & A expenditures (i.e. non-bus operations costs), as it was acknowledged the originally agreed budget levels may need to be amended. Following the discussion, David Fleisch moved to recommend for PAC approval, the service adjustments as discussed in Scenario A, which dealt with interlining of routes during lower ridership

periods and adjustment to fares for Dial-a-ride. The TAC reiterated that the modifications would coincide with the previously discussed fare adjustments approved with the prior agenda item.

**8. Determine the Next Meeting Date**

Staff will work with the TAC members and their staff to coordinate and schedule the next meeting.

**9. Adjournment**

Vice Chair David Fleisch moved to adjourn the meeting at 4:27 p.m. The motion passed with no objections