

# REGULAR MEETING CALIFORNIA VANPOOL AUTHORITY

## Board of Directors

1340 North Drive \* Hanford, California 93230  
(559) 852-2711

**Meeting Date:** June 14, 2012

**Time:** 10:00 AM

**Place:** CalVans office at 1340 North Drive, Hanford, CA 93230

This Meeting may also be attended at the following locations:

- Association of Monterey Bay Area Governments, 445 Reservation Road, Suite G, Marina, CA 93933
- Fresno Area Council of Governments, Huron City Hall, Council Chambers, 36311 Lassen Avenue, Huron, CA 93234
- Madera County Transportation Commission, Citizens Business Bank, Room 101, 2001 Howard Road, Madera, CA 93637
- Napa County Transportation and Planning Agency, 707 Randolph Street, Suite 100, Napa, CA 94559
- Tulare County Association of Governments, Conference Room, 210 N Church St., Suite B, Visalia, CA 93291
- Sacramento Area Council of Governments, Sutter Buttes Room, 1415 L Street, Suite 300, Sacramento, CA 95814
- Santa Barbara County Association of Governments, 4<sup>th</sup> Floor Board of Supervisors Conference Room, 105 East Anapamu Street, Santa Barbara, CA 93101
- Ventura County Transportation Commission, Conference Room, 950 County Square Drive, Suite 108, Ventura, CA 93003

**The call in number for this meeting is 1-866-244-8528, Password 574681**

*A person with a qualifying disability under the Americans with Disabilities Act of 1990 may request the Authority to provide a disability-related modification or accommodation in order to participate in any public meeting of the Authority. Such assistance includes appropriate alternative formats for the agendas and agenda packets used for any public meetings of the Authority. Requests for such assistance and for agendas and agenda packets shall be made in person, by telephone, facsimile, or written correspondence to Ron Hughes, at the office of the California Vanpool Authority, at least 48 hours before a public Authority meeting.*

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## A G E N D A

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<u>Item #</u>	<u>Description</u>	<u>Action</u>
1.	CALL TO ORDER	
	Roll Call – Clerk of the Board	
2.	PUBLIC COMMENT (Unscheduled Appearances)	
	<p>The public may address the Board of Directors on any item relevant to the Authority. To comment on an agenda item, speakers should notify the Board or Staff member at the meeting location, when the agenda item is announced. The Board or Staff member will indicate whether speakers are to make their comments before or after any staff comment or report. Public comment shall precede discussion of the item by the Board of Directors. Comments by individuals and entities will be limited to five minutes or as may be reasonable as determined by the conducting officer.</p>	
3.	Consent Items:	Approval
	<p>All items listed as consent items are considered routine and will be enacted by one motion. For any discussion of any consent item, it will be removed at the request of any Board member and made a part of the regular agenda.</p>	
	A. Minutes of May 10, 2012 meeting.	
4.	System Update	Information
	<p>A. Board Members page for the Website                      B. Facebook Page                      C. Receipt and placement of Sienna vans                      D. Update on van placement and use                      E. Discussion on use of private vanpools by farm workers                      F. California Fair Political Practices Commission</p>	
5.	Approve Final 2012-2013 Budget	Action
6.	Authorize San Joaquin Valley Air Pollution Control District Grant Application	Action
7.	Authorize Submittal of RFP for Coachella area.	Action
8.	Update on Assembly office	Information
9.	Announce Next Meeting Date of July 12, 2012	Action
10.	Miscellaneous Comments from Members and Staff	Information
11.	Adjournment	

Attachments:

<u>Item</u>	<u>Page</u>	<u>Description</u>	
A-	10	Minutes of May 10, 2012	Board Meeting
B-	17	Minutes of May 24, 2012	Technical Advisory Committee
C-	23	Final FY2012-2013 Budget	
D-	--	Air District Application-	sent as an email
E-	--	Coachella Proposal-	sent as an email

## STAFF REPORT

### 3. Consent Items:

- A Minutes of May 10, 2012 meeting.

### 4. System Update:

- A. Board Members page for the Website

The following is what shows up on the Board Members page on the CalVans website. Are there any changes the Board Members would like to see?

CalVans is a Joint Powers Public Transportation Agency comprised of a number of Local Transportation Planning Agencies. Each of the agencies appoints a representative to sit on the CalVans Board and represent their area. The Board Members serve as local representatives providing input and direction to the Agency. The present Board members and their contact information are as follows:

#### Primary Board Members

Representing	Association of Monterey Bay Area Governments
Name	Scott Funk
Position	Councilmember, City of Gonzales
Address	546 Gertrudis Way
City	Gonzales, CA 93926
Phone	831-320-2866
Email	<a href="mailto:sfunk2368@yahoo.com">sfunk2368@yahoo.com</a>

Representing	Fresno Council of Government
Name	Sylvia V. Chavez
Position	Mayor City of Huron
Address	PO Box 1193
City	Huron, CA 93234
Phone	559-945-2241, Ext. 13
Email	<a href="mailto:admasst@cityofhuron.com">admasst@cityofhuron.com</a>

Representing	Kings County Association of Governments
Name	Joe Neves
Position	Kings County Supervisor District 1
Address	1400 West Lacey Blvd.
City	Hanford, CA 93230
Phone	559-852-2370
Email	<a href="mailto:joe.neves@co.kings.ca.us;joen@sti.net">joe.neves@co.kings.ca.us;joen@sti.net</a>

Representing	Madera County Transportation Commission
Name	Robert Poythress
Position	Councilmember, City of Madera
Address	2001 Howard Rd, Suite 201

City	Madera, CA 93637
Phone	559-664-9222
Email	<a href="mailto:rpoythress@cbbank.com">rpoythress@cbbank.com</a>
Representing	Napa County Transportation & Planning Agency
Name	Keith Caldwell
Position	Napa County, Supervisor Dist. 5
Address	707 Randolph St., Suite100
City	Napa, CA 94559
Phone	707-259-8277
Email	<a href="mailto:keith.caldwell@countyofnapa.org">keith.caldwell@countyofnapa.org</a>
Representing	Sacramento Area Council of Governments
Name	Kirk Trost
Position	Chief Operating Officer
Address	1415 L Street, Suite 300
City	Sacramento, CA 95814
Phone	916-340-6210
Email	<a href="mailto:ktrost@sacog.org">ktrost@sacog.org</a>
Representing	Santa Barbara County Association of Governments
Name	Janet Wolf
Position	Santa Barbara Supervisor District 2
Address	105 E Anapamu St., 4th Floor
City	Santa Barbara, CA 93101
Phone	805-568-2191
Email	<a href="mailto:jwolf@sbcbos2.org">jwolf@sbcbos2.org</a>
Representing	Tulare County Association of Governments
Name	Rudy Mendoza
Position	Councilmember, City of Woodlake
Address	350 N Velencia Blvd.
City	Woodlake, CA 93286-1315
Phone	559-471-6419
Email	<a href="mailto:rudy4woodlake@yahoo.com">rudy4woodlake@yahoo.com</a>
Representing	Ventura County Transportation Commission
Name	Jamey Brooks
Position	Councilmember, City of Fillmore
Address	250 Central Avenue
City	Fillmore, CA 93015
Phone	(805) 524-3701
Email	<a href="mailto:jbrooks@ci.fillmore.ca.us">jbrooks@ci.fillmore.ca.us</a>

B. Facebook Page

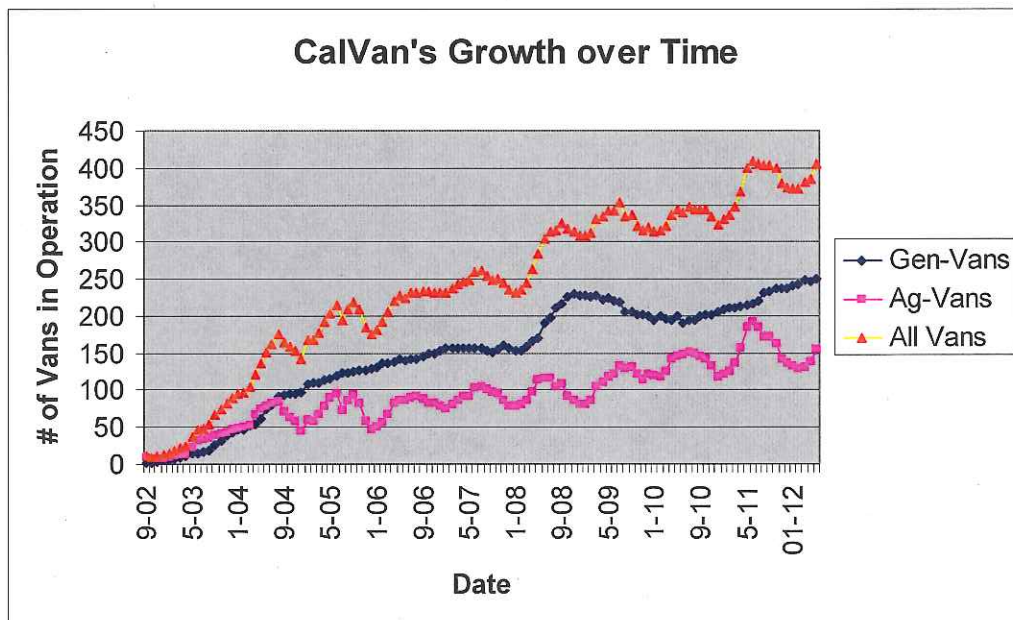
The CalVans Facebook page is found at [www.facebook.com/CalVans](http://www.facebook.com/CalVans). Staff is working on adding content to the page on a regular basis. It is getting some traffic from those that have liked the site, more is in works.

C. Receipt and placement of Sienna vans

We have received 7 of the 15 Toyota Sienna Vanpools authorized by the Board. These are being placed into service at with a monthly lease rate of \$485; this is \$100 greater than existing lease rate for the 8-passenger Astro Vans. At the moment there are two left, and these will be going out within the next month. Staff has ordered an additional 4 Toyota Sienna vans that will be here within the next 30 days.

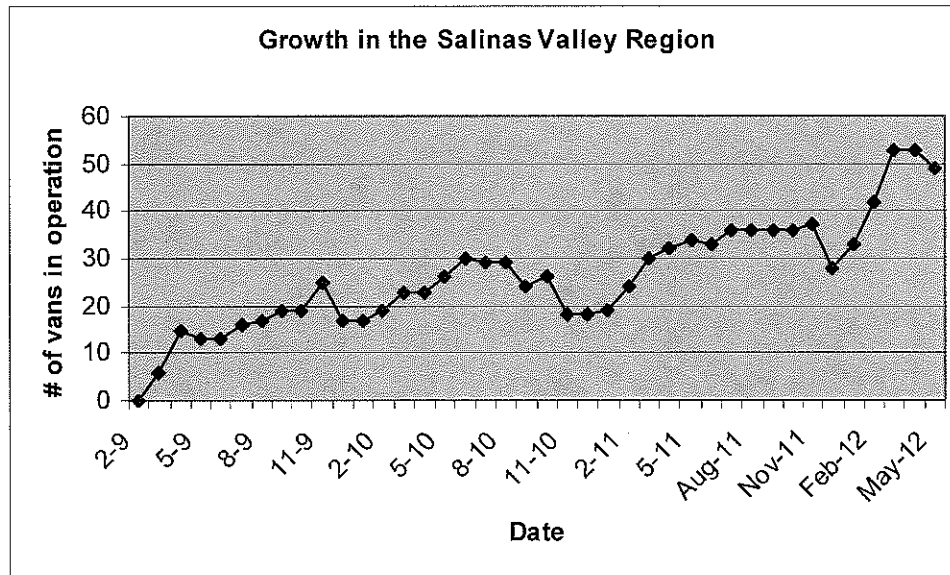
D. Update on van placement and use

The following chart reflects the steady growth of the general vanpool as well as the seasonal demand for the agricultural vanpools. Staff had expected some drop in the agricultural vans use given the 20¢ per mile increase over what was charged last year at this time, but that has not happened. It appears the increase in fuel prices has kept demand for the vans at the level it was last year. The total number of vanpools in service is three less than our high point last year. We expect to set a new record as the agricultural work continues to go out.



The use of vouchers by employers is growing at a fast rate. Last year at this time we had 2 employers providing their employees vouchers, today the number is 10, with 3 more contractors starting in the near future. Most of the employers use the vouchers to pay the full cost for the rider. What was once unheard of is quickly becoming the norm for parts of the Salinas Valley.

The following Graph reflects the growth that has occurred in the Salinas Valley area since the project started in Greenfield three years ago:



E. California Fair Political Practices Commission

The Commission is completing the review process for CalVans. Board members and Alternates are encouraged to submit their economic interest statements if they have not already done so.

F. Discussion on use of private vanpools by farm workers.

Farm workers are governed by the Federal Department of labor, State Department of labor, California Vehicle Code and the California Public Utilities Code. Each of this code has separate and often overlapping regulations governing how workers are transported to the fields. This includes a special license, insurance and inspection of the vehicle. Staff encountered all of these in setting up the existing program.

These issues were overcome in three ways. The first was by petitioning the Federal Department of Labor asking them to approve the farm worker vanpool program as it was designed. Six and a half years later they issued a 13 page letter granting the approval. The second was through court action where the attorney for the State Department of labor determined that the drivers of a public vanpools were collecting a fare set by CalVans and not collecting a fee determined by the driver. The last issue concerning the need for a Class B license and the need to certify the vehicle as a Farm labor Vehicle was resolved through research and use of the existing vehicle code. The code, as noted below, specified that vehicles operated by a public transit agency are not classified as Farm Labor vehicles as defined in the Vehicle Code. Therefore the driver does not need a Class B license and the vehicle does not need an annual inspection and certification as a Farm labor Vehicle.

The Department of Motor Vehicle states that a driver of a 10 to 15 passenger van to field must obtain a Class B license and consider his vehicle a farm labor vehicle. CalVans refers to following section of the vehicle code which specifies vanpools operated by a public transit agency are not considered farm labor vehicles:

322. (a) A "farm labor vehicle" is any motor vehicle designed, used, or maintained for the transportation of nine or more farmworkers, in addition to the driver, to or from a place of employment or employment-related activities.

(b) For the purpose of this section, a farmworker is any person engaged in rendering personal services for hire and compensation in connection with the production or harvesting of any farm products.

(c) **"Farm labor vehicle" does not include:**

(1) Any vehicle carrying only members of the immediate family of the owner or driver thereof.

(2) **Any vehicle while being operated under specific authority granted by the Public Utilities Commission or under specific authority granted to a transit system by an authorized city or county agency.**

Private vanpool companies are not the same as public transit agencies and are not able to exempt the farm worker from the requirements placed on the driver of a Farm Labor Vehicle. These include, but are not limited to, annual inspection of the vehicle by the CHP, obtaining a Class B license, securing a Farm Labor Certification from the State of California and posting a \$20,000 bond.

Failure to do so can result in fines and jail time should the driver be stopped by one of the agencies named above. The biggest fine comes from the State Department of Labor which can be criminal charges resulting in three years in jail and a \$10,000 fine. The Contractor and Grower may also be cited if they know of or condone an illegal activity.

The following picture was taken near Huron and is an example of a vanpool arrangement that exposes the driver, Contractor and grower to the liability mentioned above.



**5. Approve Final FY2012-13 Budget**

The final budget is the same as the draft budget except that funding of the Sacramento office has been included. SACOG took action on the 7<sup>th</sup> to approve funding for the continued outreach of agricultural vanpools as well as establishing funds for new vanpools starting in the Sacramento region. The funding for new vanpools will only be available to those vanpool providers who report their passenger information into the National Transit Data base. At the present time CalVans is the only one doing this in the Sacramento Region.

Reporting passenger count is important because it will generate over \$15,000 of FTA 5307 funds for Sacramento transit operators. This means that the \$4,200 annual subsidy for a new van will leverage an additional \$10,800. Staff will be assisting SACOG in setting up a system where private vanpool companies such as Enterprise and VPSI can also report and receive the new vanpool funding.

The full budget was included in an earlier email and can be found on the CalVans website. Staff recommends the adoption of the final FY2012-2013 budget.

**6. Authorize San Joaquin Valley Air Pollution Control District Grant Application**

The San Joaquin Valley Air Pollution Control District is providing public agencies with \$100,000 to purchase alternately fueled vehicles. The funds are to be used on a 50/50 match to defray the cost of buying alternately fueled vehicles. In our case, we would purchase CNG powered 15-passenger Ford vans for use by those whose commute takes them by a fueling site. The total project cost of \$200,000 would allow staff to purchase 5 vehicles and cover the added CNG cost of \$15,000 per van. We also have a prior approved grant under KCAPTA for the same amount that will provide for an additional 5 vans. The local match for the vans will come from funds generated through the reporting of NTD numbers.

Staff is recommending submittal of the grant application for \$100,000.

**7. Authorize Submittal of RFP for Coachella area**

Staff has been approached by residents of the Coachella area asking if Staff would consider submitting an application for establishing the CalVans program in the Riverside area. The funding for the first three years would come from the 53 million dollar AB 1318 Mitigation Fees Fund that was established following the approval of a large solar project in the area. The assumption is that the project would be self sustaining at the end of the three year period, providing for the continued presence of CalVans.

The Coachella area is 97% Hispanic with a large number of residents working in the agricultural industry. Those that work in other jobs often travel outside the area for steady well paying jobs. There should be a demand for both agricultural and general vanpools in the area. A condition of the application is that the project be funded with grant funds, that the regional planning agency joins as member and that the project be administered as part of the overall CalVans program. Following discussion with the Chairman and the recommendation of the TAC, Staff submitted a proposal by the June 8<sup>th</sup> deadline.

Staff is asking that the Board affirm the submittal of the application.



**8. Update on Assembly office**

Staff contacted the Assembly office asking for an update on their investigation of CalVans. The Assembly Staff stated that they had set the study aside as the information Staff sent them seemed to address all their questions. They did not seem inclined to issue an opinion, but agreed to do so when Staff said they would keep calling until something in writing was issued.

Several weeks later the following email was received:

Mr. Hughes,

Thank you for your responses to our requests for information pertaining to the Agricultural Industries Transportation Services and CalVans. Your responses were thorough and we are satisfied that they addressed our questions. At this time, we have no further questions or requests for information pertaining to you, CalVans or the Agricultural Industries Transportation Services.

We appreciate your cooperation with our inquiry and your prompt responses. Should you have any questions for us, please contact Jennifer Galehouse, our Chief Consultant, at the number below.

Take care.

**Nancy D. Chaires**

Senior Consultant

Assembly Committee on Accountability & Administrative Review

Phone: (916) 319-3600

Fax: (916) 319-3650

It seems the issue is behind us but Staff continues to update the records that were asked for in the first place. This way we will be prepared should the agency get a similar request in the future.

**9. Announce Next Meeting Date**

The next meeting will be July 12th at 10 a.m.

California Vanpool Authority  
(CalVans)

Minutes of Board Meeting

A regular meeting of the California Vanpool Authority was called to order by Joe Neves, Chairman of Board at 10:00 a.m. on May 10, 2012, in the conference room of CalVans, 1340 North Drive, Hanford, CA. 93230

California Vanpool Authority Members

AMBAG – Association of Monterey Bay Area Governments  
Fresno COG – Fresno Council of Governments  
KCAG – Kings County Association of Governments  
MCTC – Madera County Transportation Commission  
NCTPC – Napa County Transportation & Planning Agency  
SACOG – Sacramento Area Council of Governments  
SBCAG – Santa Barbara County Association of Governments  
TCAG – Tulare County Association of Governments  
VCTC – Ventura County Transportation Commission

**1. CALL TO ORDER**

Roll Call – Clerk of the Board

Directors present:

KCAG	Joe Neves, Supervisor District 1	Primary
MCTC	Robert Poythress, City Council	Primary
SACOG	Jim Brown, Principal Planner Expert	Alternate
SBCAG	Janet Wolf, Supervisor District 2*	Primary
TCAG	Rudy Mendoza, Woodlake City Council	Primary
VCTC	Jamey Brooks, Mayor Pro-tem Fillmore	Primary
NCTPC	Paul Price, Executive Director	Alternate

Primary  
\*Arrived at 10:01

Directors absent:

TCAG	Sylvia V. Chavez
AMBAG	Scott Funk

Counsel present: Zack Smith

Staff/Visitors by location:

Fresno -	Paul Marquez
Hanford -	Heather Corder, Temo Ortiz, Angie Dow Seth Eberhard and Trish Barberick.
Huron -	Gus Banda
Madera -	Max Rodriquez
Santa Barbara -	Kent Epperson
Tulare -	Christine Chavez
Ventura -	Ron Hughes, Susan Haverland and Alan Holmes.

**2. UNSCHEDULED APPEARANCES:**

This time is made available for comments from the public on matters within the Boards jurisdiction that are not on the agenda. Members of the public may comment on any item that is on the today's agenda when the item is called and should notify the Chairman of their desire to address the Board when the item is called. A maximum of (5) five minutes is allowed for any one item.

**3. CONSENT CALENDAR:**

Motion was made, seconded Brooks/Poythress and carried unanimously to approve the consent calendar Item A): Approval of minutes of April 12, 2012 and B): Declare older vanpool surplus and authorize their sale.

**4. SYSTEM UPDATE.**

a). Ron commented there was a large turnout at the Santa Barbara County Vandenberg Air Base Outreach. Staff has been busy promoting the program in the area. Very few people knew how the vanpooling program worked and were not aware that the Federal Government will pay up to \$125 per month towards their cost of vanpooling. They are currently trying to get a point of contact for the Vandenberg Air Base. Once a point of contact has been made, staff will be contacting those that expressed an interest and assist them in getting vanpools formed. Vandenberg Air Base will be marketing the vanpool program using the Base newsletter and future events.

b). Ron commented that Staff met with Fresno COG Staff to review the vanpool program funded with Measure C funds. Staff followed up with a meeting with the Measure C Citizens Advisory Committee. Measure C is a local sales tax passed 3 years ago to fund various transportation improvements in Fresno County. \$350 per month in Measure C funds are used to offset the cost of a new vanpool for Fresno County residents.

Recommended improvements were discussed. Improvements being considered include extending the one year support for a new vanpool to two years, switching from vouchers for farm workers to a monthly credit for the vanpool and support of outreach events in the Hispanic communities.

c). Ron explained that Staff met with FAX Staff to explain how CalVans reporting of thirty two (32) vanpools three (3) years ago has generated \$570,000 in 5307 funds for FAX. After some discussion, FAX accounting Staff agreed that the funds have been generated. This led to how future vanpools might be used to generate additional 5307 funds.

A second meeting is planned to go over how the 5307 funds can be used to purchase additional vanpool vehicles that can then be given to Fresno residents to keep their monthly vanpool fees low and encourage them to continue vanpooling.

Commissioner Brown thanked Ron Hughes and CalVans staff for getting the JARC applications submitted on time.

d). Ron commented that Staff met with Mr. Jose Lopez, Sr., owner of GTO packaging located in the Salinas Valley. Mr. Lopez used up to eight (8) vanpools so his employees could get to and from the worksite in vehicles that were safe and insured. Vouchers were used during the time in Yuma, AZ. for all his employees riding in a vanpool. The cost was passed on to the growers. Mr. Lopez also stated he will be selling his buses and looking to CalVans to provide vans when he returns to Yuma next year.

e). Ron explained funding from Tulare COG has allowed CalVans to upgrade its website to include links for contacting Staff, agenda items, public notices and posting items of a general nature for the public. Currently there is an RFP for audit services and a page titled "a day in the life" of a vanpool.

f). Ron commented that Staff attended a joint meeting with Kern COG and transit operators in Kern County. Discussion occurred on how CalVans operates and any impact its operation might have on the transit operators in Kern County. Staff explained how the reporting of vanpools into NTD would have a positive impact on the transit providers in Bakersfield. Other positive aspects of CalVans operating in Bakersfield include; the air quality and number of cars taken off the road.

Kern COG Staff will be meeting with their Board this month to discuss joining CalVans as a member.

g). Ron commented that several requests have been made in regard to information on how CalVans might help out the Coachella and Imperial areas. The requests focused on farm labor workers in the area that have similar struggles of those found in the Valley in getting to and from work safely.

Staff has received requests from other Contractors in the Imperial area asking what happened to make the vans leave and what they need to do to bring the program to the area on a full time basis.

h). Ron explained that a DVD featuring the Vanpool Conference from earlier in the year was included in the Board members agenda packets. The DVD is used to give others the history of how CalVans was developed to where we are now. Additional DVD's are available.

#### **5. APPROVE MANAGEMENT BENEFITS UNDER THE NEW HARTFORD PLAN.**

Ron Hughes reported that Kings County Area Public Transit Agency (KCAPTA) had a 457 plan in place for its employees. Staff has reestablished the same plan for CalVans employees. The Board approved a resolution establishing this plan at an earlier Board meeting. The plan contains the same management benefits contained in the KCAPTA plan. These benefits provide the ability for management to invest funds with the Agency providing a 33.33% match, up to a \$2500 maximum per year. There are currently three management employees that could take advantage of this plan.

Staff recommended that the Board approve the management benefits as part of its 457 plan with The Hartford.

Motion was made, seconded Poythress/Brown and unanimously carried to approve management benefits that include 33.33% agency match up to a \$2500 maximum per year for management employees.

#### **6. REVIEW DRAFT FY 12/13 BUDGET**

Ron Hughes explained that the FY 12/13 budget is the first full year's budget for the agency. The budget for the current year was a transitional budget separating us from KCAPTA. It is also the first year the agency has operated without the use of grant funding to help support the agricultural vanpools. In prior years some of the costs were recovered from the AWTP (Agricultural Workers Transportation Project).

Different grant funding from sources such as; CMAQ, JARC, STIC and Measure C have helped CalVans Staff get general vanpools placed in Kings County, Fresno County and Monterey County.

Tulare COG has provided yearly support of \$25,000 for outreach activities in support of getting more participants to the program. In addition, billboards and van wraps as well as establishing and updating the CalVans website are also included in their financial support.

San Joaquin Valley Air District has provided \$350 per month for one year for new vanpool groups from 2002-2011 and are providing \$30 vouchers for all existing vanpool riders for the next three years.

In addition, SACOG, Santa Barbara, Ventura and AMBAG have provided funding for additional agricultural vanpools during the time when KCAPTA operated the program.

The proposed budget reflects a total cost of \$7,684,585 for FY 12/13 with a surplus of \$224,593 that will be allocated to fleet replacement.

The budget also restores the three outlying Transit Coordinators to their position and pay rate that were in place prior to December 26, 2011. Their job description and pay was reduced to keep our FY 11/12 budget in line. This allowed us to end this first year with a slight surplus. Two positions were eliminated and all extra help was cut. The proposed budget adds one clerk to handle the increased number of vouchers coming from the Air District as well as the vouchers generated with the JARC funding. Two (2) extra help positions were included in the budget, one in Hanford and one in Greenfield.

The proposed budget assumes support for the Sacramento operation will come from outside funding. The three main reasons there has been difficulty in placing vanpools in the Sacramento area are:

- 1). Lack of overall enforcement by the State and Federal Department of Labor, coupled with the lack of sufficient CHP Staff. Farm workers and growers do not have the same fear of enforcement action that is observed in the San Joaquin or Salinas Valleys.
- 2). Concern expressed by transit operators who may see their passenger count drop on the Sacramento bound buses if vanpools began traveling along existing bus routes.
- 3). Political pressure exerted by private vanpool operators who do not want to see a public vanpool operator compete against the private vanpools companies.

Due to the three reasons mentioned above, Staff does not believe it is wise to continue funding the outreach in the Sacramento area, unless outside support can be established.

The cost to operate the general vanpools is .66¢ per mile and \$1.12 per mile to operate agricultural vanpools. The higher cost for agricultural vanpools is due to weekly billing compared to monthly billing for the general vanpools and the level of support needed for the agricultural vanpools as drivers move in and out of vans as the season change. We have gradually raised the rates from .70¢ to .80¢ and now .90¢ per mile. Staff is concerned that if the rate is raised too fast we may lose a large number of our agricultural riders.

Commissioner Price thanked SACOG for stepping up and helping support the Woodland location stay open. He also thanked Ron for explaining the estimated fuel cost.

Heather Corder explained the fuel increase of .10¢ per mile for this year and the .10¢ per mile increase for next year for the agricultural vanpools. The estimate was reached using the EPA website divided by the miles per gallon to estimate our fuel costs.

Commissioner Price commented about using CNG or LNG in the near future for the vanpools.

Ron responded the Ford van is the only van currently made that holds enough capacity for the vanpools fuel. Most agricultural vanpools are in locations without the resources for CNG or LNG. There would be an additional cost of \$18,000 per van to change the fuel to CNG or LNG.

Motion was made, seconded Poythress/Brooks and carried Neves, Wolf, Mendoza, Brooks and Price to approve the FY 12/13 budget draft. Brown abstained.

This item will be brought back in June for approval.

## **7. ANNOUNCE NEXT MEETING DATE.**

The next California Vanpool Authority (CalVans) meeting is scheduled for Thursday, June 14, 2012 at 10:00 am.

## **8. MISCELLANEOUS COMMENTS FROM BOARD AND STAFF**

Ron commented that the TAC meetings seem to help and are working well.

Commissioner Brooks wanted clarification that the next CalVans Board meeting is on June 14<sup>th</sup> at 10:30 a.m.

Chairman Neves stated that the next CalVans Board meeting is on June 14<sup>th</sup> at 10:30 a.m.

Commissioner Wolf commented that she will be unable to attend the next meeting on June 14<sup>th</sup> at 10:00 a.m. but that her alternate will be attending.

Commissioner Neves thanked everyone for their time and participation.

**12. ADJOURNMENT.**

The meeting was adjourned at 10:51 a.m.

Respectfully submitted,

  
Ronald H. Hughes  
Executive Director

5/10/12 tb



# Technical Advisory Committee Minutes

An unofficial meeting of the California Vanpool Authority Technical Advisory Committee was held on May 24, 2012 at 1:30 p.m. in the conference room of CalVans, 1340 North Drive, Hanford, CA. 93230

## California Vanpool Authority Members

AMBAG – Association of Monterey Bay Area Governments  
Fresno COG – Fresno Council of Governments  
KCAG – Kings County Association of Governments  
MCTC – Madera County Transportation Commission  
NCTPC – Napa County Transportation & Planning Agency  
SACOG – Sacramento Area Council of Governments  
SBCAG – Santa Barbara County Association of Governments  
TCAG – Tulare County Association of Governments  
VCTC – Ventura County Transportation Commission

## **IN ATTENDANCE**

Ron Hughes, Heather Corder, and Trish Barberick from CalVans.

Also attending were Alan Holmes, Gary Taylor and Christine Chavez.

## **CONSENT ITEMS**

All items listed as consent items are considered routine and will be enacted by one motion. For any discussion of any consent item, it will be removed at the request of any Board member and made a part of the regular agenda.

A. Minutes of April 26, 2012

Motion was made, seconded Gary Taylor/Alan Holmes and unanimously carried to approve the consent calendar item A: Approval of minutes of April 26, 2012.

## **SYSTEM UPDATE**

a. **Board Members page for the Website.**

Staff explained that CalVans is a Joint Powers Public Transportation Agency comprised of a number of Local Transportation Planning Agencies. Each of the agencies appoints a representative to sit on the CalVans Board and represent their area. The Board members serve as local representatives providing input and direction to the Agency. A list of the present Board members and their contact information was updated and will be posted on the website.

Staff requested any feedback on the information that will be posted on the website for accuracy.

Suggestions for Board Member photos and that the Agencies be listed in alphabetical order were made.

**b. Facebook Page**

Staff explained the CalVans facebook page is found at [www.facebook.com/CalVans](http://www.facebook.com/CalVans). Staff adds content to the facebook page on a regular basis and Staff would like suggestions on what the Board members would like to add to the site. Ron commented that Georgina is in charge of the updates and the content on the facebook page.

Northern California Agencies like us and we hope to grow viral. Ron will check with the County IT dept to see if a Government website can be liked.

**c. Receipt and placement of Sienna vans.**

Staff explained that CalVans has received seven of the fifteen Toyota Sienna's authorized by the Board at a previous meeting. These have been placed into service at a monthly lease rate of \$485. The rate is \$100 higher than the existing lease rate for the eight-passenger Astro Vans. The higher lease rate reflects the higher purchase price of the Sienna's. No complaints have been received regarding the higher lease rate, even though the Astro vans have approximately 200,000 miles on them. Most of the drivers now using the Astro vans prefer not to trade them in for a new Toyota Sienna.

**d. Update on van placement and use.**

There has been a steady growth of the general vanpools as well as seasonal demand for the agricultural vanpools. Staff had expected to see some drop in the agricultural van use given the .20¢ per mile increase

over what was charged last year at this time. It appears the higher fuel prices have kept the demand for the vans at the level it was last year.

Three growers in the Salinas Valley are giving out vouchers to their employees to use CalVans vanpools.

The general vanpools have continued to grow even with the current reduction/realignment of prison staff.

e. **Chart showing Revenue Flow through the Organization.**

A chart was attached to the agenda showing revenue and expenditures to give a visual view of the type of revenue the Agency receives to support its operation, the largest being user fees. On the expenditure side, fuel, insurance and salaries make up the bulk.

Staff was looking for feedback from the Technical Advisory Committee regarding the chart, on how to make it more readable.

Christine Chavez suggested listing the size or percentage of each category to the right of the category and place the categories in order (largest to smallest).

Staff anticipated modification of the chart before showing the Board.

**APPROVE FINAL 2012-13 BUDGET**

Staff explained that at the last Board meeting that the Board approved the draft budget which was part of last month's packet. Staff intends to bring back the FY 12/13 budget for final approval at the June CalVans Board meeting.

The staffing of the Woodland office, estimated at \$187,000, was not included in the draft budget. That was due to the lack of vanpools in the Sacramento area as well as the poor prospects for additional vanpools.

Staff has been working with SACOG Staff in identifying ways the program might remain in the area. SACOG Staff recommended some changes that would allow for some support of outreach and marketing of agricultural vans, coupled with financial incentives that could be used to attract Sacramento area residents to try vanpooling. Additional funding

from Napa County Transportation and Planning Agency would allow for the continued operation in the Sacramento region.

The SACOG Transportation Committee will make a final decision on this item at their June 5<sup>th</sup> meeting. Ron plans to attend that meeting for support. Assuming a favorable outcome, Staff recommended that the operation continue in the Sacramento and Napa regions with the final budget incorporating the changes.

Staff explained that new vans in Kings County, purchased with STIC (5307) funds go to the vanpool that has been with the Agency the longest and on down the line as new vans come in.

### **AUTHORIZE SAN JOAQUIN VALLEY AIR POLLUTION CONTROL DISTRICT GRANT APPLICATION**

The San Joaquin Valley Air Pollution Control District is providing public agencies with \$100,000 to purchase alternately fueled vehicles. The funds are to be used on a 50/50 match to defray the cost of buying alternately fueled vehicles.

Staff recommended purchasing 15-passenger Ford GNG powered vans for use by those whose commute takes them by a fueling site. The total project cost of \$200,000 would allow staff to purchase five vehicles and cover the added CNG cost of \$15,000 per van. There is also a prior approved grant under KCAPTA for the same amount that will provide five additional vans. The local match for the vans would come from funds generated through the reporting of NTD numbers.

Comments regarding CNG versus regular fueled vehicles were made. Staff responded that there are fuel sites in the Hanford area (One in Lemoore and one in Hanford) for general vanpools in case one goes down. The agricultural vanpools are usually in remote areas without CNG fuel sites readily available.

Alan Holmes commented about geographic location of vans. Whether there are fuel sites from Kern to San Joaquin Valley.

Staff commented that Visalia and Porterville may use STIC 5307 funds in their county to purchase alternately fueled vehicles.

Staff recommended submittal of the grant application for \$100,000.

## **AUTHORIZE SUBMITTAL OF RFP FOR COACHELLA AREA**

Staff has been approached by residents of the Coachella area asking if Staff would consider submitting an application for establishing the CalVans program in the Riverside area. The funding for the first three years would come from the 53 million dollar AB1318 Mitigation Fees Fund that was established following the approval of a large solar project in the area. The assumption is that the project would be self sustaining at the end of the three years, providing continued CalVans vanpools for the Coachella area.

The Coachella area is 97% Hispanic with a large number of residents working in the agricultural industry. Others often travel outside the area for steady well paying jobs. Staff believes there is a demand for both general and agricultural vanpools in that area.

A condition of the project funding, would be that the Regional Planning Agency join CalVans as a member and that the project be administered as part of the CalVans program. CalVans would need letters from entities in the area and the Regional Planning Agencies support to proceed. Staff is preparing an RFP as the deadline for the submittal is June 8, 2012.

Staff explained that the Wolf bill funds go to streets and highways and LTF funds could be used if more vans are needed.

Staff recommended submittal of the grant application in the amount of \$2,587,585 for the Coachella area.

A motion was made, seconded Gary Taylor/Alan Holmes and unanimously carried to authorize the submittal of RFP for the Coachella area.

## **REMINDER THAT THE RFP FOR AUDITING SERVICES POSTED ON THE CALVANS WEBSITE.**

Staff explained that the RFP for auditing services is posted on the CalVans website at [www.calvans.org](http://www.calvans.org) and if you know anyone interested in the

auditing service, to direct them to the website. The RFP can be downloaded to submit proposals.

### **ANNOUNCE NEXT MEETING DATE**

The next California Vanpool Authority Technical Advisory Committee meeting is scheduled for Thursday, June 28, 2012 at 1:30 p.m. in the CalVans conference room located at 1340 North Drive, Hanford, CA.

### **MISCELLANEOUS COMMENTS**

No comments were received.

### **ADJOURNMENT**

The meeting was adjourned at 2:12 pm

Respectfully submitted

Ron Hughes  
Executive Director

5/24/12 tb

**BUDGET UNIT ALL- Cal Van**

**FUND # 7603**

**FY 12/13**

Title	Account	Adopted 2011/2012	Estimated 2011/2012	Requested		Increase %
				New	Total	
<b>Salaries &amp; Employee Benefits</b>						
Regular Employees	82110010	1,027,666	904,987	-	1,114,537	8.45%
Extra Help	82110020	39,728	39,563	-	33,234	-16.35%
Overtime	82110030	60,000	49,685	-	45,294	-24.51%
Retirement	82120000	174,714	150,777	-	179,613	2.80%
Health Insurance	82130000	183,120	127,960	-	213,000	16.32%
MGMT Benefits/Life	82130010	13,092	7,815	-	6,856	-47.63%
Insurance-Workercomp	82131000	57,000	81,648	-	100,000	75.44%
Unemployment Insurance	82140000	14,000	12,783	-	14,000	0.00%
Social Security/Medicare	82151000	86,246	13,631	-	98,971	14.75%
<b>Total Salaries &amp; Employee Benefit</b>		<b>1,655,566</b>	<b>1,388,848</b>		<b>1,805,505</b>	<b>9.06%</b>
<b>Services &amp; Supplies</b>						
Communications	82212000	388,284	333,697	-	368,000	-5.22%
Insurance	82215000	670,000	950,932	-	854,100	27.48%
Maintenance - Equipment	82217000	660,810	545,835	80,000	769,255	16.41%
Maintenance - Accident Rep	82217012	-	27,069	-	-	
Fuel and Oil	82217020	2,374,021	2,265,301	-	3,018,285	27.14%
Maintenance - SI&G	82218000	-	186	-	-	
Memberships	82220000	-	2,074	-	7,000	
Cash Shortage	82221010	-	1,191	-	-	
Office Expense	82222000	35,000	33,894	-	35,000	0.00%
Bank Charges	82222005	5,000	1,758	-	8,000	60.00%
Postage & Freight	82222030	15,450	15,082	-	15,000	-2.91%
Offset Printing/Stores	82222040	-	1,829	-	-	
Computer Software Expense	82222045	-	75,001	-	-	
Prof & Spec Services	82223000	156,500	93,106	-	76,800	-50.93%
Legal Expenses	82223005	15,000	7,884	-	20,000	33.33%
Outreach Expense	82223035	-	50	-	-	
Auditing & Accounting	82223040	-	-	-	35,000	
Fitness Examinations	82223100	19,300	22,384	-	25,447	31.85%
Supplies & Materials	82223135	10,600	18,527	-	18,000	69.81%
Pubs & Legal Notices	82224000	-	149	-	-	
Rents & Leases - Equipment	82225000	448,270	290,434	-	225,600	-49.67%
Rents Office Space	82226010	56,200	61,430	-	76,000	35.23%
Small Tools	82227000	-	-	-	-	
Purchasing Charges	82228200	2,800	2,768	-	3,000	7.14%
In Services Training	82228465	-	-	-	-	
Motor Pool Service	82229000	-	-	-	-	
Travel & Expense	82229010	11,000	10,154	-	10,000	-9.09%
Utilities	82230000	34,400	33,743	-	40,000	16.28%
Loan Principal Repayments	82302100	-	-	-	-	
Interest Expense	82305100	-	-	-	-	
Administrative Allocation	82314000	-	-	-	-	

**BUDGET UNIT ALL- Cal Van**

**FUND # 7603**

**FY 12/13**

Title	Account	Adopted	Estimated	Requested		Increase %
		2011/2012	2011/2012	New	Total	
Information Tech Services	82314050	55,278	21,176	-	40,000	-27.64%
Cap Charges	82314060	6,000	9,255	-	10,000	66.67%
Loss of Sale of Fixed Asset	89226360	-	-	-	-	
<b>Total Services &amp; Supplies</b>		<b>4,963,913</b>	<b>4,824,911</b>		<b>5,654,487</b>	<b>13.91%</b>
<b>Fixed Assets</b>						
Reserve for purchase of Fixed Assets		-	-	-	224,593	
<b>Total Fixed Assets</b>						
<b>Gross Expenditures</b>		<b>6,619,479</b>	<b>6,213,759</b>		<b>7,684,585</b>	<b>16.09%</b>



**BUDGET UNIT ALL- Cal Van**

**FUND # 7603**

**FY 12/13**

Title	Account	Adopted	Estimated	Requested		Increase %
		2011/2012	2011/2012	New	Total	

**BUDGET UNIT 9171 - Cal Van - Ag VP**

**FUND # 7603**

Title	Account	Adopted	Estimated	Requested		Increase %
		2011/2012	2011/2012	New	Total	
Sales and Use Tax	81160000	-	-	-	-	
Interest on Current Deposits	81400000	-	-	-	-	
JARC Funds	81514025	36,000	97,382	-	-	-100.00%
St Aid for Transportation	81522025	-	-	-	-	
St Aid for Transportation- 1B Fund	81522025	-	-	-	-	
Section 5311	81538001	-	-	-	-	
CMAQ	81538001	50,000	1,260	-	100,000	100.00%
Fed Aid - 5307 Funds	81538009	-	12,524	-	-	
Federal - 5307 ARRA	81538032	-	-	-	-	
SJV Air District Grant	81540019	-	41,083	-	-	
Other InterGovtl Rev	81550035	185,000	105,578	-	-	-100.00%
Van Pool Revenue	81700070	4,591,921	3,978,646	6,262	5,197,289	13.18%
Advertisement Revenue	81700075	-	-	-	-	
Passenger Fares Transit System	81700100	-	-	-	-	
Passenger Fees AITS	81700105	1,756,058	1,478,838	-	2,150,296	22.45%
Other Revenue	81720005	-	96,600	-	237,000	
Revenue Transfer In	81810000	-	791,154	-	-	
Remote Deposit Return	81720060	-	-	-	-	
<b>Total Revenue</b>		<b>6,618,979</b>	<b>6,603,067</b>	<b>6,262</b>	<b>7,684,585</b>	<b>16.10%</b>

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**BUDGET UNIT 9170 - Cal Van ADMIN**

**FUND # 7603**

**FY 12/13**

Title	Account	Adopted 2011/2012	Estimated 2011/2012	Requested		Increase %
				New	Total	
<b>Salaries &amp; Employee Benefits</b>						
Regular Employees	82110010	525,207	469,717		508,351	-3.21%
Extra Help	82110020	-	15,125		-	
Overtime	82110030	-	22,627		2,152	
Retirement	82120000	98,155	79,845		78,283	-20.25%
Health Insurance	82130000	183,120	127,960		213,000	16.32%
MGMT Benefits/Life	82130010	13,092	7,815		6,856	-47.63%
Insurance-Workercomp	82131000	57,000	81,648		100,000	75.44%
Unemployment Insurance	82140000	14,000	6,521		14,000	0.00%
Social Security/Medicare	82151000	46,932	6,747		45,235	-3.62%
<b>Total Salaries &amp; Employee Benefi</b>		<b>937,506</b>	<b>818,005</b>		<b>967,877</b>	<b>3.24%</b>
<b>Services &amp; Supplies</b>						
Communications	82212000	58,284	90,014		90,000	54.42%
Insurance	82215000	6,000	79,825		23,100	285.00%
Maintenance - Equipment	82217000	-	29,560		12,000	
Maintenance - Accident Rep	82217012	-	6,000			
Fuel and Oil	82217020	-	16,452			
Maintenance - SI&G	82218000	-	186			
Memberships	82220000	-	2,074		7,000	
Cash Shortage	82221010	-	-			
Office Expense	82222000	35,000	33,447		35,000	
Bank Charges	82222005	5,000	1,758		8,000	60.00%
Postage & Freight	82222030	15,450	15,005		15,000	-2.91%
Offset Printing/Stores	82222040	-	1,829			
Computer Software Expense	82222045	-	75,001			
Prof & Spec Services	82223000	133,500	19,158		12,000	-91.01%
Legal Expenses	82223005	15,000	7,884		20,000	33.33%
Outreach Expense	82223035	-	-			
Auditing & Accounting	82223040	-	-		35,000	
Fitness Examinations	82223100	3,300	636		1,000	-69.70%
Supplies & Materials	82223135	10,600	16,871		18,000	69.81%
Pubs & Legal Notices	82224000	-	149			
Rents & Leases - Equipment	82225000	-	17,517			
Rents Office Space	82226010	56,200	42,240		60,000	6.76%
Small Tools	82227000	-	-			
Purchasing Charges	82228200	2,800	2,768		3,000	7.14%
In Services Training	82228465	-	-			
Motor Pool Service	82229000	-	-			
Travel & Expense	82229010	11,000	7,215		7,000	-36.36%
Utilities	82230000	34,400	33,743		40,000	16.28%
Loan Principal Repayments	82302100	-	-			
Interest Expense	82305100	-	-			
Administrative Allocation	82314000	(1,335,318)	-		(1,395,225)	4.49%
Information Tech Services	82314050	55,278	21,176		40,000	-27.64%
Cap Charges	82314060	6,000	6,170		10,000	66.67%

**BUDGET UNIT 9170 - Cal Van ADMIN**

**FUND # 7603**

**FY 12/13**

Title	Account	Adopted	Estimated	Requested		Increase %
		2011/2012	2011/2012	New	Total	
Loss of Sale of Fixed Asset	89226360	-	-			
Total Services & Supplies		(887,506)	526,678		(959,125)	8.07%
Fixed Assets						
Reserve for purchase of Fixed Assets					224,593	
Total Fixed Assets		-	-			
Gross Expenditures		50,000	1,344,683		233,345	

**BUDGET UNIT 9170 - Cal Van ADMIN**

**FUND # 7603**

**FY 12/13**

Title	Account	Adopted 2011/2012	Estimated 2011/2012	Requested		Increase %
				New	Total	

**BUDGET UNIT 9170 - Cal Van ADMIN**

**FUND # 7603**

Title	Account	Amended Budget	Amended Budget		Adopted Budget	
Sales and Use Tax	81160000	-	-			
Interest on Current Deposits	81400000	-	-			
JARC Funds	81514025	-	-			
St Aid for Transportation	81522025	-	-			
St Aid for Transportation- 1B Fund	81522025	-	-			
Section 5311	81538001	-	-			
CMAQ	81538001	50,000			100,000	100.00%
Fed Aid - 5307 Funds	81538009	-	-			
Federal - 5307 ARRA	81538032	-	-			
SJV Air District Grant	81540019	-	-			
Other InterGovtl Rev	81550035	-	-			
Van Pool Revenue	81700070	-	-			
Advertisement Revenue	81700075	-	-			
Passenger Fares Transit System	81700100	-	-			
Passenger Fees AITS	81700105	-	-			
Other Revenue	81720005				187,000	
Revenue Transfer In	81810000					
Remote Deposit Return	81720060					
<b>Total Revenue</b>		<b>50,000</b>	<b>-</b>	<b>-</b>	<b>287,000</b>	
						53,655

**BUDGET UNIT 9171 - Cal Van - Gen VP**

**FUND # 7603**

**FY 12/13**

Title	Account	Adopted 2011/2012	Estimated 2011/2012	Requested		Increase %
				New	Total	
<b>Salaries &amp; Employee Benefits</b>						
Regular Employees	82110010	278,513	186,414		245,537	-11.84%
Extra Help	82110020	22,645	1,622		13,294	-41.29%
Overtime	82110030	34,200	12,576		17,257	-49.54%
Retirement	82120000	42,896	29,731		41,044	-4.32%
Health Insurance	82130000		-			
MGMT Benefits/Life	82130010		-			
Insurance-Workercomp	82131000		-			
Unemployment Insurance	82140000		2,539			
Social Security/Medicare	82151000	21,957	2,797		21,706	-1.14%
<b>Total Salaries &amp; Employee Benefi</b>		<b>400,211</b>	<b>235,678</b>		<b>338,838</b>	<b>-15.34%</b>
<b>Services &amp; Supplies</b>						
Communications	82212000	181,500	118,813		130,000	-28.37%
Insurance	82215000	373,000	444,735		467,000	25.20%
Maintenance - Equipment	82217000	470,137	363,474	40,000	544,880	15.90%
Maintenance - Accident Rep	82217012	-	-			
Fuel and Oil	82217020	1,689,011	1,445,282		1,956,410	15.83%
Maintenance - SI&G	82218000	-	-			
Memberships	82220000	-	-			
Cash Shortage	82221010	-	650			
Office Expense	82222000	-	340			
Bank Charges	82222005	-	-			
Postage & Freight	82222030	-	10			
Offset Printing/Stores	82222040	-	-			
Computer Software Expense	82222045	-	-			
Prof & Spec Services	82223000	23,000	47,157		52,800	129.57%
Legal Expenses	82223005	-	-			
Outreach Expense	82223035	-	50			
Auditing & Accounting	82223040	-	-			
Fitness Examinations	82223100	8,000	14,404		16,219	102.74%
Supplies & Materials	82223135	-	650			
Pubs & Legal Notices	82224000		-			
Rents & Leases - Equipment	82225000	448,270	272,917		225,600	-49.67%
Rents Office Space	82226010	-	19,190		16,000	
Small Tools	82227000	-	-			
Purchasing Charges	82228200	-	-			
In Services Training	82228465	-	-			
Motor Pool Service	82229000	-	-			
Travel & Expense	82229010	-	323		500	
Utilities	82230000	-	-			
Loan Principal Repayments	82302100	-	-			
Interest Expense	82305100	-	-			
Administrative Allocation	82314000	761,131	-		558,090	-26.68%
Information Tech Services	82314050	-	-			
Cap Charges	82314060	-	1,010			

**BUDGET UNIT 9171 - Cal Van - Gen VP**

**FUND # 7603**

**FY 12/13**

Title	Account	Adopted 2011/2012	Estimated 2011/2012	Requested		Increase %
				New	Total	
Loss of Sale of Fixed Asset	89226360	-	-			
Total Services & Supplies		3,954,049	2,729,005		3,967,499	0.34%
Fixed Assets						
Reserve for purchase of Fixed Assets						
Total Fixed Assets		-	-			
Gross Expenditures		4,354,260	2,964,684		4,306,337	-1.10%

**BUDGET UNIT 9171 - Cal Van - Gen VP**

**FUND # 7603**

**FY 12/13**

Title	Account	Adopted 2011/2012	Estimated 2011/2012	Requested		Increase %
				New	Total	

**BUDGET UNIT 9171 - Cal Van - Gen VP**

**FUND # 7603**

Title	Account	Adopted 2011/2012	Estimated 2011/2012	Requested		Increase %
				New	Total	
Sales and Use Tax	81160000	-	-			
Interest on Current Deposits	81400000	-	-			
JARC Funds	81514025	36,000	42,864			
St Aid for Transportation	81522025	-	-			
St Aid for Transportation- 1B Fund	81522025	-	-			
Section 5311	81538001	-	-			
CMAQ	81538001	-	1,260			
Fed Aid - 5307 Funds	81538009	-	12,524			
Federal - 5307 ARRA	81538032	-	-			
SJV Air District Grant	81540019	-	41,083			
Other InterGovtl Rev	81550035	154,000	21,942			
Van Pool Revenue	81700070	4,591,921	3,960,947	6,262	5,197,289	13.18%
Advertisement Revenue	81700075	-	-			
Passenger Fares Transit System	81700100	-	-			
Passenger Fees AITS	81700105	-	-			
Other Revenue	81720005	-	19,105			
Revenue Transfer In	81810000		791,154			
Remote Deposit Return	81720060					
<b>Total Revenue</b>		<b>4,781,921</b>	<b>4,890,880</b>	<b>6,262</b>	<b>5,197,289</b>	<b>8.69%</b>

890,951

**BUDGET UNIT 9172 - Cal Van - Ag VP**

**FUND # 7603**

**FY 12/13**

Title	Account	Adopted 2011/2012	Estimated 2011/2012	Requested		Increase %
				New	Total	
<b>Salaries &amp; Employee Benefits</b>						
Regular Employees	82110010	223,946	248,856		360,649	61.04%
Extra Help	82110020	17,083	22,816		19,940	16.72%
Overtime	82110030	25,800	14,483		25,885	0.33%
Retirement	82120000	33,663	41,200		60,286	79.09%
Health Insurance	82130000	-	-			
MGMT Benefits/Life	82130010	-	-			
Insurance-Workercomp	82131000	-	-			
Unemployment Insurance	82140000	-	3,723			
Social Security/Medicare	82151000	17,357	4,087		32,030	84.54%
<b>Total Salaries &amp; Employee Benefi</b>		<b>317,849</b>	<b>335,165</b>		<b>498,790</b>	<b>56.93%</b>
<b>Services &amp; Supplies</b>						
Communications	82212000	148,500	124,870		148,000	-0.34%
Insurance	82215000	291,000	426,372		364,000	25.09%
Maintenance - Equipment	82217000	190,673	152,802	40,000	212,375	11.38%
Maintenance - Accident Rep	82217012	-	21,069			
Fuel and Oil	82217020	685,010	803,567		1,061,875	55.02%
Maintenance - SI&G	82218000		-			
Memberships	82220000		-			
Cash Shortage	82221010		541			
Office Expense	82222000		108			
Bank Charges	82222005		-			
Postage & Freight	82222030		67			
Offset Printing/Stores	82222040		-			
Computer Software Expense	82222045		-			
Prof & Spec Services	82223000		26,791		12,000	
Legal Expenses	82223005		-			
Outreach Expense	82223035		-			
Auditing & Accounting	82223040		-			
Fitness Examinations	82223100	8,000	7,344		8,228	2.85%
Supplies & Materials	82223135		1,006			
Pubs & Legal Notices	82224000		-			
Rents & Leases - Equipment	82225000		-			
Rents Office Space	82226010		-			
Small Tools	82227000					
Purchasing Charges	82228200					
In Services Training	82228465					
Motor Pool Service	82229000					
Travel & Expense	82229010		2,616		2,500	
Utilities	82230000					
Loan Principal Repayments	82302100					
Interest Expense	82305100					
Administrative Allocation	82314000	574,187			837,135	45.79%
Information Tech Services	82314050					
Cap Charges	82314060		2,076			



**BUDGET UNIT 9172 - Cal Van - Ag VP**

**FUND # 7603**

**FY 12/13**

Title	Account	Adopted	Estimated	Requested		Increase %
		2011/2012	2011/2012	New	Total	
Loss of Sale of Fixed Asset	89226360					
Total Services & Supplies		1,897,370	1,569,228		2,646,113	
Fixed Assets						
Reserve for purchase of Fixed Assets						
Total Fixed Assets		-	-			
Gross Expenditures		2,215,219	1,904,392		3,144,903	

**BUDGET UNIT 9172 - Cal Van - Ag VP**

**FUND # 7603**

**FY 12/13**

Title	Account	Adopted 2011/2012	Estimated 2011/2012	Requested		Increase %
				New	Total	

**BUDGET UNIT 9172 - Cal Van - Ag VP**

**FUND # 7603**

Title	Account	Adopted 2011/2012	Estimated 2011/2012	Requested		Increase %
				New	Total	
Sales and Use Tax	81160000	-	-			
Interest on Current Deposits	81400000	-	-			
JARC Funds	81514025	-	54,518			
St Aid for Transportation	81522025	-	-			
St Aid for Transportation- 1B Fund	81522025	-	-			
Section 5311	81538001	-	-			
CMAQ	81538001	-	-			
Fed Aid - 5307 Funds	81538009	-	-			
Federal - 5307 ARRA	81538032	-	-			
SJV Air District Grant	81540019	-	-			
Other InterGovtl Rev	81550035	31,000	83,636			
Van Pool Revenue	81700070	-	17,699			
Advertisement Revenue	81700075	-	-			
Passenger Fares Transit System	81700100	-	-			
Passenger Fees AITS	81700105	1,756,058	1,478,838		2,150,296	22.45%
Other Revenue	81720005	-	77,496		50,000	
Revenue Transfer In	81810000	-	-			
Remote Deposit Return	81720060	-	-			
<b>Total Revenue</b>		<b>1,787,058</b>	<b>1,712,187</b>	-	<b>2,200,296</b>	

(944,606)