

# REGULAR MEETING CALIFORNIA VANPOOL AUTHORITY

## Technical Advisory Committee

1340 North Drive \* Hanford, California 93230  
(559) 852-2711

**Meeting Date:** May 24, 2012

**Time:** 1:30 PM

**Place:** CalVans office at 1340 North Drive, Hanford, CA 93230

This Meeting may also be attended at the following locations:

- Association of Monterey Bay Area Governments, 445 Reservation Road, Suite G, Marina, CA 93933
- Fresno Area Council of Governments, Huron City Hall, Council Chambers, 36311 Lassen Avenue, Huron, CA 93234
- Madera County Transportation Commission, Citizens Business Bank, Room 101, 2001 Howard Road, Madera, CA 93637
- Napa County Transportation and Planning Agency, 707 Randolph Street, Suite 100, Napa, CA 94559
- Tulare County Association of Governments, Conference Room, 210 N Church St., Suite B, Visalia, CA 93291
- Sacramento Area Council of Governments, Sutter Buttes Room, 1415 L Street, Suite 300, Sacramento, CA 95814
- Santa Barbara County Association of Governments, 4<sup>th</sup> Floor Board of Supervisors Conference Room, 105 East Anapamu Street, Santa Barbara, CA 93101
- Ventura County Transportation Commission, Conference Room, 950 County Square Drive, Suite 108, Ventura, CA 93003

**The call in number for this meeting is 1-866-244-8528, Password 574681**

*A person with a qualifying disability under the Americans with Disabilities Act of 1990 may request the Authority to provide a disability-related modification or accommodation in order to participate in any public meeting of the Authority. Such assistance includes appropriate alternative formats for the agendas and agenda packets used for any public meetings of the Authority. Requests for such assistance and for agendas and agenda packets shall be made in person, by telephone, facsimile, or written correspondence to Ron Hughes, at the office of the California Vanpool Authority, at least 48 hours before a public Authority meeting.*

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## A G E N D A

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<u>Item #</u>	<u>Description</u>	<u>Action</u>
1.	CALL TO ORDER	
	Roll Call – Clerk of the Board	

2. PUBLIC COMMENT (Unscheduled Appearances)

The public may address the Board of Directors on any item relevant to the Authority. To comment on an agenda item, speakers should notify the Board or Staff member at the meeting location, when the agenda item is announced. The Board or Staff member will indicate whether speakers are to make their comments before or after any staff comment or report. Public comment shall precede discussion of the item by the Board of Directors. Comments by individuals and entities will be limited to five minutes or as may be reasonable as determined by the conducting officer.

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|-----|---|-------------|
| 3.  | Minutes of April 26, 2012   | Action      |
| 4.  | System Update   | Information |
|     | a. Board Members page for the Website   |             |
|     | b. Facebook Page  |             |
|     | c. Receipt and placement of Sienna vans                                       |             |
|     | d. Update on van placement and use  |             |
|     | e. Chart showing Revenue Flow through the Organization                        |             |
| 5.  | Approve Final 2012-13 Budget  | Action      |
| 6.  | Authorize San Joaquin Valley Air Pollution Control District Grant Application | Action      |
| 7.  | Authorize Submittal of RFP for Coachella area.                                | Action      |
| 8.  | Reminder that the RFP for Auditing Services posted on the CalVans website     | Information |
| 9.  | Announce Next Meeting Date  | Information |
| 10. | Miscellaneous Comments  | Information |
| 11. | Adjournment   |             |

Attachments:

<u>Item</u>	<u>Page</u>	<u>Description</u>
A-	8	Minutes of April 26, 2012
B-	-	Revenue/Expenditure Chart
C-	14	SACOG Transportation Committee Report
D-	16	Air District Application

## STAFF REPORT

### 3. Minutes of April 26, 2012

The attached minutes are from the last meeting and are ready for approval, pending any changes from the members.

### 4. System Update

#### a. Board Members page for the Website

The following is how the Board Member page would layout with an introduction paragraph:

CalVans is a Joint Powers Public Transportation Agency comprised of a number of Local Transportation Planning Agencies. Each of the agencies appoints a representative to sit on the CalVans Board and represent their area. The Board Members serve as local representatives providing input and direction to the Agency. The present Board members and their contact information are as follows:

#### Primary Board Members

Representing	Association of Monterey Bay Area Governments
Name	Scott Funk
Position	Councilmember, City of Gonzales
Address	546 Grtrudis Way
City	Gonzales, CA 93926
Phone	831-320-2866
Email	<a href="mailto:sfunk2368@yahoo.com">sfunk2368@yahoo.com</a>

Representing	Fresno Council of Government
Name	Sylvia V. Chavez
Position	Mayor City of Huron
Address	PO Box 1193
City	Huron, CA 93234
Phone	559-945-2241, Ext. 13
Email	<a href="mailto:admasst@cityofhuron.com">admasst@cityofhuron.com</a>

Representing	Kings County Association of Governments
Name	Joe Neves
Position	Kings County Supervisor District 1
Address	1400 West Lacey Blvd.
City	Hanford, CA 93230
Phone	559-852-2370
Email	<a href="mailto:joe.neves@co.kings.ca.us;joen@sti.net">joe.neves@co.kings.ca.us;joen@sti.net</a>

Representing	Madera County Transportation Commission
Name	Robert Poythress
Position	Councilmember, City of Madera
Address	2001 Howard Rd, Suite 201

City Madera, CA 93637  
Phone 559-664-9222  
Email [rpoythress@cbbank.com](mailto:rpoythress@cbbank.com)

Representing Napa County Transportation & Planning Agency  
Name Keith Caldwell  
Position Napa County, Supervisor Dist. 5  
Address 707 Randolph St., Suite 100  
City Napa, CA 94559  
Phone 707-259-8277  
Email [keith.caldwell@countyofnapa.org](mailto:keith.caldwell@countyofnapa.org)

Representing Sacramento Area Council of Governments  
Name Kirk Trost  
Position Chief Operating Officer  
Address 1415 L Street, Suite 300  
City Sacramento, CA 95814  
Phone 916-340-6210  
Email [ktrost@sacog.org](mailto:ktrost@sacog.org)

Representing Santa Barbara County Association of Governments  
Name Janet Wolf  
Position Santa Barbara Supervisor District 2  
Address 105 E Anapamu St., 4th Floor  
City Santa Barbara, CA 93101  
Phone 805-568-2191  
Email [jwolf@sbcbos2.org](mailto:jwolf@sbcbos2.org)

Representing Tulare County Association of Governments  
Name Rudy Mendoza  
Position Councilmember, City of Woodlake  
Address 369 Lemona St.  
City Woodlake, CA 93286-1315  
Phone 559-471-6419  
Email [rudy4woodlake@yahoo.com](mailto:rudy4woodlake@yahoo.com)

Representing Ventura County Transportation Commission  
Name Jamey Brooks  
Position Councilmember, City of Fillmore  
Address 836 Central Avenue  
City Fillmore, CA 93012  
Phone (805) 524-3701  
Email [jbrooks@ci.fillmore.ca.us](mailto:jbrooks@ci.fillmore.ca.us)

b. Facebook Page

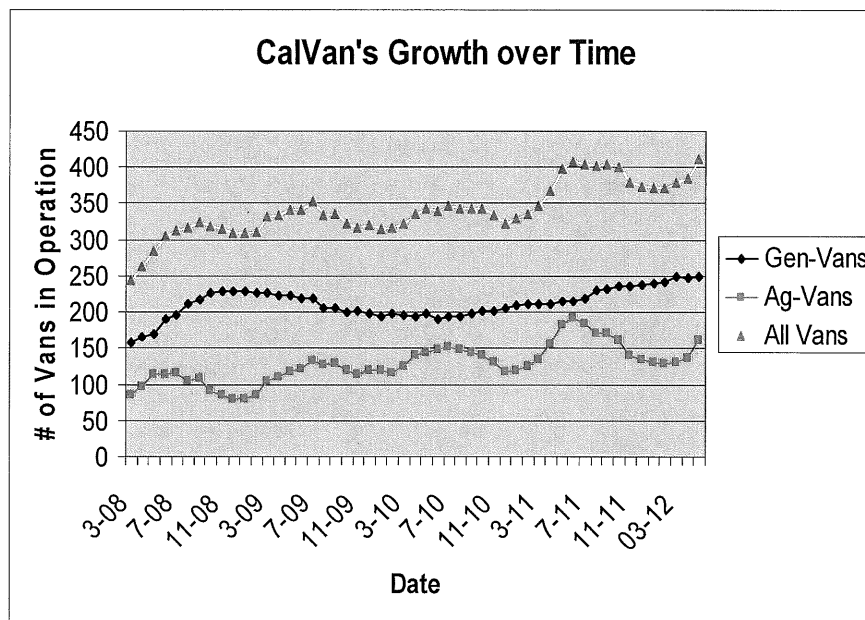
The CalVans facebook page is found at [www.facebook.com/CalVans](http://www.facebook.com/CalVans). Staff is adding content to the page on a regular basis. It is getting some traffic from those that have liked the site, however more can be done.

c. Receipt and placement of Sienna vans

We have received 7 of the 20 Toyota Sienna Vanpools authorized by the Board. These are being placed in to service at with a monthly lease rate of \$485, this is \$100 greater than existing lease rate for the 8-passenger Astro Vans. The higher lease rate reflects the higher purchase price of the Siennas.

d. Update on van placement and use

The following chart reflects the steady growth of the general vanpool as well as the seasonal demand for the agricultural vanpools. Staff had expected some drop in the agricultural vans use given the 20¢ per mile increase over what was charged last year at this time. It appears the increase in fuel prices has kept demand for the vans at the level it was last year.



e. Chart showing Revenue Flow through the Organization

The attached chart titled "Chart Showing Revenue and Expenditure Type" gives a visual view of the type of revenue the agency receives to support its operation, the largest being user fees. On the expenditure side, fuel, insurance and salaries make up the bulk of the expenditures.

**5. Review Final 20012-13 Budget**

At its last meeting the Board approved the draft budget which was part of your last month's packet. Staff intends to bring back for the FY 12/13 budget final approval at next months CalVans meeting. The staffing of

the Woodland office, estimated \$187,000, was not included in the draft budget. This was due to the lack of vanpools in the Sacramento area as well as the poor prospects for additional vanpools.

Staff has been working with SACOG Staff in identifying ways the program might remain in the area. SACOG Staff is now recommending some changes that would allow for some support of outreach and marketing of agricultural vans, coupled with financial incentives that could be used to attract Sacramento area residents to try vanpooling. The following breaks down how this additional funding, coupled with funding from Napa County Transportation and Planning Agency allows for the continued operation in the Sacramento region.

The SACOG Transportation Committee will make a final decision on this item at their June 5<sup>th</sup> meeting. Staff will attend the meeting to answer any questions that might come up. Assuming a favorable outcome, Staff is recommending that the operation continue in the Sacramento and Napa Regions with the final budget incorporating the following changes: Attached is Staff recommendations to SACOG's Transportation Committee

*Breakdown of Revenue/Expense:*

Outreach/Marketing Support	115,000
Support from 6 existing Vans	21,600
Support from 15 new vanpools	54,000
Estimate FY12/13 Revenue	190,600
Less Expenses	187,000
Estimated year end balance	3,600

**6. Authorize San Joaquin Valley Air Pollution Control District Grant Application**

The San Joaquin Valley Air Pollution Control District is providing public agencies with \$100,000 to purchase alternately fueled vehicles. The funds are to be used on a 50/50 match to defray the cost of buying alternately fueled vehicles. In our case we would purchase CNG powered 15-pasenger Ford vans for use by those whose commute takes them by a fueling site. The total project cost of \$200,000 would allow staff to purchase 5 vehicles and cover the added CNG cost of \$15,000 per van. We also have a prior approved grant under KCAPTA for the same amount that will provide for an additional 5 vans. The local match for the vans will come from funds generated through the reporting of NTD numbers.

Staff is recommending submittal of the grant application for \$100,000.

**7. Authorize Submittal of RFP for Coachella area**

Staff has been approached by residents of the Coachella area asking if Staff would consider submitting an application for establishing the CalVans program in the Riverside area. The funding for the first three years would come from the 53 million dollar AB 1318 Mitigation Fees Fund that was established following the approval of a large solar project in the area. The assumption is that the project would be self sustaining at the end the three year period, providing for the continued presence of CalVans.

The Coachella area is 97% Hispanic with a large number of residents working in the agricultural industry. Those that work in other jobs often travel outside the area for steady well paying jobs. There should be demand for both agricultural and general vanpools in the area. A condition of the project funding will be that the

regional planning agency joins as member and that the project be administered as part of the overall CalVans program. Staff has begun the preparation of an RFP as the deadline for submittal is June 8<sup>th</sup>.

Staff is recommending submittal of the grant application for \$2,587,585 as outlined below:

Projected Project Start Up Costs for Coachella area:	
Estimated cost year one	
Admin costs from above	184,400
Purchase of 40 vans	124,000
\$/Mi- 20 vans at 60 mi /day 250days/yr	134,077
Insurance	80,000
	<b>1,522,477</b>
Estimated cost year two	
Admin costs from above	184,400
\$/Mi- 20 vans at 60 mi /day 250days/yr	268,154
Insurance	80,000
	<b>532,554</b>
Estimated cost year three	
Admin costs from above	184,400
\$/Mi- 20 vans at 60 mi /day 250days/yr	268,154
Insurance	80,000
	<b>532,554</b>
Three Year project Cost	<b>2,587,585</b>
Annual mileage at 60 miles per Van	600,000
Annual trips	240,000
Reduction in Vehicle Miles Traveled	6,600,000

Program revenue at \$.90 per mile at project end.	
Assuming mileage of	600,000
Revenue of	540,000
Less annual cost of	(532,554)
Balance after expenses	7,446

**8. Reminder that the RFP for Auditing Services posted on the CalVans website**

Staff has posted the RFP for auditing services on the website. If you know of anyone desiring to do audits you can direct them to the website.

# Technical Advisory Committee Minutes

An unofficial meeting of the California Vanpool Authority Technical Advisory Committee was held on April 26, 2012 at 1:35 p.m. in the conference room of CalVans, 1340 North Drive, Hanford, CA. 93230

## California Vanpool Authority Members

AMBAG – Association of Monterey Bay Area Governments  
Fresno COG – Fresno Council of Governments  
KCAG – Kings County Association of Governments  
MCTC – Madera County Transportation Commission  
NCTPC – Napa County Transportation & Planning Agency  
SACOG – Sacramento Area Council of Governments  
SBCAG – Santa Barbara County Association of Governments  
TCAG – Tulare County Association of Governments  
VCTC – Ventura County Transportation Commission

## **IN ATTENDANCE**

Ron Hughes, Susan Haverland, Heather Corder, and Trish Barberick from CalVans.

Also attending were Kent Epperson, Alan Holmes, Gary Taylor, Jim Brown, Christine Chavez, Tom Roberts and Seth Eberhard.

## **CONSENT ITEMS**

All items listed as consent items are considered routine and will be enacted by one motion. For any discussion of any consent item, it will be removed at the request of any Board member and made a part of the regular agenda.

A. Minutes of March 22, 2012

Motion was made, seconded Christine Chavez/Alan Holmes to approve the consent calendar item A: Approval of minutes of March 22, 2012 with the exception of Kent Epperson's comment regarding toll credits, to be advised he is under the impression toll credits can be spent.

Tom Roberts abstained.



## **SYSTEM UPDATE**

- a. **Santa Barbara County Vandenberg Air Base Outreach.**

Ron explained that Susan did a great job marketing at the Vandenberg Air Base. Much interest was expressed. There was a question as to whether contract employees would be eligible for the vouchers. Contract employees are not eligible for the vouchers. You must be in the military or a civilian to be eligible.
- b. **Fresno County Measure C Meeting**

Staff met with Fresno COG Staff to review the vanpool promotional program and with Measure C Citizens Advisory Committee. Staff explained how a large number of the vanpools were started with Measure C funds and how that contributed to funding for FAX (Fresno Area Express). A discussion on improvements to the program that would benefit both followed. The Advisory Committee recommended that the Fresno COG Staff bring back a list of recommended improvements. The suggested improvements included; extending the one (1) year support for a new vanpool to two (2) years, switching from vouchers for farm workers to a monthly credit for the vanpools and support of outreach events in Hispanic communities.
- c. **Meeting with Mr. Jose Lopez, owner of GTO Packaging in Soledad.**

Ron reported that Staff met with Mr. Jose Lopez. Staff was curious how the CalVans program worked for Mr. Lopez over the past six (6) months while his crews worked in Yuma, Az. Eight (8) vanpools were used in Yuma, Az. All farm workers riding in the vans received vouchers covering the full cost of their trip to and from work. Mr. Lopez stated that the opportunity to get his workers to the worksite in vehicles that are safe and insured worked well and he would like to continue with the CalVans program. He also stated he will be selling the twelve (12) buses he currently has been using and looking to CalVans for twenty four (24) vans needed to replace the buses when they return to Yuma, Az. next year. Vouchers are continuing to be provided to his workers in the Salinas Valley.
- d. **Recent Improvements to the CalVans Website**

Funding from Tulare COG has allowed CalVans to upgrade its website to include links under the **About us** tab for contacting Staff and for agenda items. Under the **Why Us** tab, there is a Public Notice page for posting items of a general nature for the public.

Staff is in the process of developing translation to Spanish. Until recently, Google provided this service for free.

Face book was suggested as a great advertising tool depending on demographics.

e. **Meeting with Kern COG and local transit operators**

Staff reported attending a meeting with Kern COG and transit operators in Kern County. Staff presented an overview of the project and how reporting to NTD would have a positive impact on the transit providers in Bakersfield.

Kern COG Staff will be meeting with their Board to discuss joining CalVans as a member. Staff doesn't have an office or Staff assigned to Kern County. Any vans operating in Kern County are managed out of the Hanford office.

f. **Requests for information from persons in Coachella and Imperial County**

Staff continues to receive calls regarding information on the CalVans program. A request from Coachella Valley focused on farm workers in the area that have similar struggles of those found in the San Joaquin Valley, getting safely to work. The request was for the outline of costs to establish a similar project. There are funds that could be used for this purpose, but they would need to be applied for before they would consider a project.

Contractors whose workers rode in one of the CalVans vanpools over the past six months are asking how they can bring the program to the Imperial area on a full time basis. Staff has met with most of these contractors at prior meetings to discuss the same issues.

Similar requests have been received from as far away as Bangor, Maine.

**DECLARE OLDER VANPOOL SURPLUS AND AUTHORIZE THEIR SALE**

Staff has determined the need to have some of the older general vanpools disposed of. The vans are having an increase in maintenance costs and reliability issues. A number of the vans were used as twenty four (24) hour vans and have excessive interior wear.

Staff recommended that five (5) of the vehicles be declared surplus and authorize their disposal through the Kings County public auction site. Included in the list were VP-23, VP-46, VP-60, VP-102 and VP-110.

Gary Taylor questioned how much each van would bring.

Staff replied that each van has brought in about four thousand dollars at previous public auctions.

Motion was made, seconded Tom Roberts/Kent Epperson to authorize the sale of the vanpools through the Kings County public auctions.

### **REVIEW DRAFT FY 12/13 BUDGET**

The FY12/13 budget is the first for CalVans. The budget for the current year was somewhat of a transitional budget from being part of Kings County Area Public Transit Agency.

CalVans reduced the three (3) outlying Transit Coordinators pay, two positions were eliminated and all extra help employees were released to help keep our 11/12 budget in line. This allowed CalVans to end this first year with a slight surplus.

The new budget restores the Transit Coordinators positions to their prior job description and rate of pay. The budget adds one clerk to handle the increased number of vouchers from the Air District and JARC funding. Lastly, two (2) extra help positions were included, one in Hanford and one in Greenfield. These are summertime positions that will help with the increased workload.

Staff did receive their step increases when due, up to their fifth step. Some employees haven't had a step or cost of living increase in four years.

This is also the first year the agency has operated without the use of grant funding for the agricultural vanpools. Agricultural Workers Transportation Project (AWTP) allowed Staff to work with member agencies on outreach and expansion. The most successful areas are Kings, Fresno and Monterey Counties. Kings County has used STIC, JARC and CMAQ funds to help promote the vanpool program in the past. Fresno used Measure C funding and Fresno County Rural Transit provided one million to buy new vans for Fresno resident vanpools. Monterey secured \$100,000 in JARC

funding for new rider vouchers and the Air District provides \$350 per month for new vanpools. A second Air District voucher was secured for the same purpose.

Tulare COG has supported the vanpool program by \$25,000 per year for marketing and outreach.

The San Joaquin Valley Air District has assisted since 2002 providing up to \$350 per new vanpool. They are also providing \$30 vouchers for all existing vanpool riders for the next three (3) years.

SACOG, Santa Barbara, Ventura and AMBAG have provided funding for additional agricultural vanpools during the time KCAPTA operated the program. These vehicles are presently part of the agricultural vanpool fleet.

Rates have been raised with the cost of fuel, maintenance fees and administration fees from .80¢ per mile to .90¢ per mile.

The proposed budget assumes support for the Sacramento area will come from outside funding. Currently, there are zero CalVans vanpools operating in the area and therefore no revenue. CalVans Staff can remain in the area and continue trying to place vanpools if other funding can be found. The three main reasons it has been difficult placing vanpools in the area is due to lack of enforcement by the CHP and DOL in the Sacramento Region. The second is a result of concern expressed by transit operators in the area. The final reason is due to the political pressure exerted by those that do not want to see public vanpools competing against private vanpools.

Staff does not believe it is wise to continue funding the outreach in that area without other funding.

The budget is broken down into four parts, CalVan - Overall Budget, CalVan-Administration, CalVan-General Vanpool and CalVan-Agricultural Vanpool.

Suggestions were made to lower insurance rates for the vans. Staff responded that each year the rates are lower than the previous year. Every two (2) years a RFP is sent out. Currently CalVans uses Philadelphia and Mackey & Mackey for its insurance for the vans.

Also suggested was the high fuel cost be billed back to the vanpools. Staff responded that Voyager is currently being used by the vanpools for their fuel and rates are increasing to .90¢ per mile.

Rents and leases for outlying areas that include phones, electricity, mail boxes, etc are also an option for savings. Currently our Transit Coordinator in Ventura will be renting a space in Kent Epperson's office to help keep costs down.

Ron explained he will continue to work with Gary Taylor of SACOG to keep the Woodland office open. Gary will be talking with SACOG Board on this matter.

### **ANNOUNCE NEXT MEETING DATE**

The next California Vanpool Authority Technical Advisory Committee is scheduled for Thursday, May 24, 2012 at 1:30 p.m. in the CalVans conference room located at 1340 North Drive, Hanford, CA.

### **ADJOURNMENT**

The meeting was adjourned at 2:30p.m.

Respectfully submitted

  
Ron Hughes  
Executive Director

4/26/12 tb



## Transportation Committee

May 31, 2012

### **Expansion of SACOG Vanpool Subsidy Program and to Provide FY 2012/13 Program Support for Continuation of the Agricultural Worker Transportation Component of the CalVans Program**

**Issue:** Should SACOG expand its current Vanpool Subsidy Program and provide FY 2012/13 JARC funding to support the continuation of the Agricultural Worker Transportation Component of the CalVans Program.

**Recommendation:** That the Transportation Committee recommend that the Board approve the expansion of the current SACOG Vanpool Subsidy Program; allocate JARC funds to support the expanded SACOG vanpool subsidy program; direct staff to finalize the revised program guidelines and implement the expanded program effective July 1, 2012; allocate JARC funds to provide support for the continuation of the Agricultural Worker Transportation component of the CalVans program, and authorize the Executive Director to take any and all actions necessary to implement, evaluate and modify the program to insure its continued success.

#### **Discussion:**

##### **Vanpool Subsidy Program**

SACOG has provided a vanpool subsidy program as a part of our overall transportation demand management program since 2006. This program was initially developed as part of an overall Transportation Demand Management Program and is intended to offer an alternative to drivers making trips in single occupancy vehicles. The use of the current vanpool subsidy program has dropped off over the past few years and there are currently about 125 vanpools operating in the SACOG region. The current and proposed program is consistent with the Metropolitan Transportation Plan and Sustainable Communities Strategy and will assist in achieving the goals of reduced vehicle miles traveled, reduced congestion and reduced levels of air polluting emissions.

Staff has been reviewing alternate ways of improving and expanding the current vanpool subsidy program. Many jurisdictions throughout the state have implemented expanded vanpool programs with great success. One of the beneficial side effects of many of these new programs is that they take advantage of those public transportation aspects of vanpool programs that allow the vanpools' passengers and miles of service to be reported into the National Transportation Data Base, and by doing so to receive a higher allocation of Federal Transit Administration funds that are allocated through a formula based in part on passengers and miles.

SACOG is one of the founding members of the CalVans Joint Powers Agency, an organization that became fully operational in December 2011. CalVans provides two services: the Agricultural Workers Transportation Program and the General Public Vanpool program. CalVans has been operating the agricultural workers program in the SACOG region since June ??? 2011; CalVans has not yet offered general public vanpool services in the SACOG region. The northern California office for CalVans is located in Woodland and currently serves the SACOG region and Napa County. The agricultural worker program is moving forward with mixed and seasonally affected success. Agricultural worker vanpools in the SACOG region peaked last year with 12 to 15 vanpools. Currently there are no agricultural worker vanpools operating exclusively within the SACOG region, but there are five going from Yolo and Lake counties to job sites located in Napa County.

One of the advantages that SACOG's participation and membership in CalVans offers is the immediate capacity to capture and report vanpool passenger miles into the National Transportation Database (NTD). The NTD provides the basis for the allocation of Federal Transit Administration 5307 funds that are available in urbanized areas. Based on the experience of vanpool programs operated throughout California including CalVans, the Los Angeles Metropolitan Transportation Authority and Orange County Transit District, NTD data submitted by participating vanpools generates between \$10,000 and \$20,000 per van, per year. These agencies provide a subsidy similar to that offered by the current

SACOG program, Given that these subsidies are generally in the range of \$3,600 to \$4,500 per van per year, the positive return on these programs is in the range of \$5,500 to \$16,400 annually per van. These new FTA 5307 funds are then made available to transit operators to support regular transit programs and in some areas some portion of the funds are used to support further vanpool subsidies.

SACOG staff has analyzed the program resources available to support an expanded vanpool subsidy program and recommends that the Board continue the existing level of CMAQ funding of the program, allocate any unexpended FY 2011/12 vanpool subsidy program funds to the FY 2012/13 program, and allocate \$100,000 of already approved and programmed JARC funds in FY 2012/13 and 2013/14 to support an expanded vanpool subsidy program. These funds, combined with an expected Caltrans award of \$25,000 of statewide JARC funds for CalVans services in Yuba County, will provide an excellent basis for the new program and the ability to generate additional FTA 5307 program funds after the first two years of data reporting are completed.

Staff also recommends that SACOG staff be directed to work with CalVans and the private sector vanpool program providers to bring them into the program and to provide the ability for those vendors to gather and report NTD data and thereby be eligible for continued participation in the SACOG vanpool subsidy program. CalVans staff has scheduled meetings with one of the providers, VPSI, to explore ways they can work together so that CalVans can be a "gate keeper" and reporting agent for NTD data. SACOG staff will also contact both Enterprise and VPSI to open discussions on how they can be included in the NTD reporting program and expanded SACOG vanpool subsidy program.

### **Agricultural Worker Vanpool Plan**

The growth of the agricultural worker vanpools has generally taken a few years to build in most parts of the state. The program in the SACOG region has been reviewed and assessed by the CalVans staff, Some of the current disincentives that exist here are dissimilar to other parts of the state, including a lower level of enforcement of driving and labor laws by CHP and the Federal Department of Labor (DOL) than has been the experience in other parts of California. This lower level of enforcement has been described as a combination of staffing and geographic area coverage for the local offices.

CalVans staff has embarked on a series of meetings with both DOL and CHP to explore ways that CalVans can work with those agencies and the growers to assist the growers in meeting the state and federal regulations that DOL and CHP are charged with enforcing. CalVans staff expects that some of these changes will lead to an increased demand for CalVans agricultural vanpool services in the near future. This increase in work with the growers, CHP and DOL, combined with the proposed vanpool subsidy program, should result in a significant increase in CalVans agricultural worker vanpools.

FY 2012/13 is the first full year that CalVans will operate as a separate JPA. Because of the initial low level of agricultural vanpool activity in the SACOG area, CalVans has requested that SACOG work with CalVans and Napa County to provide an interim level of support for the northern California office until the program has enough vanpools operating to cover the full cost of operating the Woodland office. SACOG staff has met with CalVans and Napa County staff and is developing a plan to support the Woodland office Agricultural Worker Vanpool Program by providing support for CalVans staff to continue marketing, outreach and work with the growers and agricultural workers in the SACOG and Napa area to start additional vanpools. SACOG staff has reviewed the available resources and recommends that SACOG approve the allocation of an amount not to exceed \$85,000 per year over the next two years to support the continued marketing and outreach of the agricultural worker vanpool program.

Approved by:

Mike McKeever  
Executive Director

MM:BVB:gg  
Attachments

15

Please return all completed applications to:  
 SJVAPCD Strategies and Incentives Department  
 1990 East Gettysburg Avenue; Fresno, CA 93726-0244



# San Joaquin Valley

## AIR POLLUTION CONTROL DISTRICT

### PUBLIC BENEFIT GRANT PROGRAM

## New Alternative Fuel Vehicle Purchase

# Application

#### Applicant Information

1. Organization (as it appears on Form W-9): California Vanpool Authority (CalVans)		
2. Tax ID: Taxpayer ID Number (TIN) <u>45-3681808</u>		
3. Address: <u>1340 North Drive</u>		
4. City: <u>Hanford</u>	5. State: <u>CA</u>	6. ZIP Code: <u>93230</u>
7. Mailing Address (if different from above):		
8. City:	9. State:	10. ZIP Code:
11. Have you applied to any other grant programs for any vehicles in this application? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes – Name of Grant Program(s): _____		

#### Primary Contact Information

1. First Name: <u>Ronald</u>		2. Last Name: <u>Hughes</u>	
3. Title: <u>Executive Director</u>		4. E-Mail: <u>ron.hughes@co.kings.ca.us</u>	
5. Phone Number: <u>(559 )852 - 2696</u>	6. Alternate Contact Number: <u>(559 ) 904 - 5490</u>	7. Fax Number: <u>(559 )587 - 0714</u>	

#### Contract Signing Authority

1. First Name: <u>Ronald</u>		2. Last Name: <u>Hughes</u>	
3. Title: <u>Executive Director</u>			



### New Vehicle Activity Information

complete a separate form per vehicle type

1. Number of vehicles to be purchased: 10		
2. Vehicle Type <i>(please select one)</i> :		
<b>Electric</b> <input type="checkbox"/> Light-light Duty Vehicle (GVWR ≤ 8,500 lbs.) <input type="checkbox"/> Transport/Utility Cart <input type="checkbox"/> Scooter <input type="checkbox"/> Bicycle <input type="checkbox"/> Other (specify): _____	<b>Hybrid</b> <input type="checkbox"/> Light-Light Duty Vehicle (GVWR ≤ 8,500 lbs.) <input type="checkbox"/> Light-Medium Duty Vehicle (GVWR 8,501 – 14,000 lbs.) <input type="checkbox"/> Other (specify): _____	<b>CNG, LNG, or LPG</b> <input type="checkbox"/> Light-light Duty Vehicle (GVWR ≤ 8,500 lbs.) <input checked="" type="checkbox"/> Light-Medium Duty Vehicle (GVWR 8,501 – 14,000 lbs.) <input type="checkbox"/> Transport/Utility Cart <input type="checkbox"/> Other (specify): _____
3. Use within SJVAPCD boundaries: 100 %	4. Use within CA boundaries: 100 %	5. Estimated Annual Vehicle Usage (per vehicle): 18,000
6. Vehicle Vocation/Use (examples: law enforcement, emergency services, commuting, patrol, pool vehicle, etc.): Vanpool Vehicle		

### New Vehicle Information

1. Vehicle Make: Ford	2. Vehicle Model: E350 Van	3. Vehicle Model Year: 2012
4. Vehicle GVWR: 9,100 lbs.		5. Engine Horsepower/Kilowatts: 225
6. Fuel Type: <input type="checkbox"/> Electric <input type="checkbox"/> Hybrid <input checked="" type="checkbox"/> CNG <input type="checkbox"/> LNG <input type="checkbox"/> LPG <input type="checkbox"/> Other (specify): _____		
7. Manufacturer's estimated range per charge (electric vehicles only):		
8. Total Cost of each New Vehicle: \$42,430.42	9. Total Funding Requested from SJVAPCD (per vehicle): \$20,000	
10. Is there existing charging/fueling infrastructure for the proposed vehicle? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, please describe a plan for building infrastructure or gaining access to existing infrastructure:		
11. How do you intend to pay for the remaining balance of the project after the grant has been applied? <input type="checkbox"/> Co-funding (please name source): _____ <input checked="" type="checkbox"/> Other (please specify): Local funds available for this purchase		

### New Vehicle Dealer Information

1. Vehicle Dealer Name: Valley Ford-Lincoln-Mercery	
2. Contact / Salesperson Name: Chris Hill	3. E-mail:
4. Phone Number: ( 559 ) 584 - 5531	5. Fax Number: ( 559 ) 584 - 1838

## Signature Form

Signing Authority to *initial* and sign in *blue ink*

### Certifications

I have read the Eligibility Criteria and Application Guidelines and agree to **ALL** the following terms and conditions by **initialing each of the following sections:**

Initial REH The new vehicle will be based within the geographic area of the SJVAPCD and seventy-five percent (75%) or more of the vehicle miles traveled or fuel consumption will be within the boundaries of the SJVAPCD, for at least three (3) years from the date the vehicle is placed into service.

Initial REH The new vehicle will be used by cities, counties, special districts (i.e. water districts, irrigation districts, etc.) and public educational institutions (i.e. school districts, community colleges, state universities, etc.) located within geographic area of the SJVAPCD.

Initial REH The vehicle is a new OEM electric, hybrid, or alternative fuel vehicle.

Initial REH Fueling or charging infrastructure for the new vehicle(s) is readily accessible.

Initial REH Any funding received including that from other sources combined with this grant will not exceed the full cost of the new vehicle(s).

Initial REH Organization has disclosed any additional funding sources, or other financial incentive(s) and funding amounts to be used towards this project.

Initial REH Project match funding is reasonably available to complete the project according to the proposed timeframe.

Initial REH Organization will not purchase or take delivery of the new vehicle(s) until receiving an executed Contract with the SJVAPCD.

Initial REH SJVAPCD maintains the right to inspect the new vehicle at any time during the contract period.

I hereby certify that all information provided in this application and any attachments are true and correct to the best of my knowledge.

Ronald Hughes  
Signing Authority Signature

5-14-12  
Date